

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT FIELD OFFICE V

Magnolia Street, PBN- Buraguis, Legazpi City, Albay

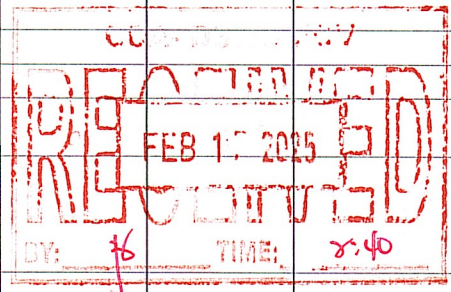
PURCHASE ORDER

Supplier:	HI-TONE CONSTRUCTION AND DEVELOPMENT CORPORATION	PO. No.:	COL- 2025-009
Address:	Diversion Road, Bogtong, Legazpi City	Date:	January 2, 2025
Contact No.:		Mode of Procurement:	Renewal of Contract

Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	Legazpi City	Payment Term:	30-60 CD UPON BILLING
Date of Delivery:	As specified in the Purchase Order	Delivery Term:	January to December, 2025

Item No.	Unit	Description	Quantity	Unit Cost	Amount
RENEWAL OF		RENTAL OF KC NCDDP WAREHOUSE IN LEGAZPI CITY FOR CY 2025			
1	month	Rental of Office Space for KC-NCDDP RMO for January to December 2025	12	63,000.00	756,000.00
		Requirements:			
		Within Legazpi City			
		Floor Area: with at least 260 square meters			
		With proper ventilation w/ an option to close during bad weather condition			
		Electrical connections & outlets properly installed according to standards			
		With comfort room; must have sufficient and continuous supply of water			
		Water and electricity are included in the monthly rental			
		With security guard in the premise			
		Accessible to basic transportation and parking for light to heavy vehicles			
		Separate storage for office supplies and documents			
		Terms of Reference:			
		Both parties may terminate the contract if either of the parties causes a fundamental breach			
		If whole or any part of the leased premises is destroyed by a natural or other unforeseen disabling cause of acts during the term of contract that unfit for use of lessee, the least contract may be terminated by serving written notice to the other party			
		The lessor shall submit monthly billing statement addressed to the lessee every 1st up to 5th working day of the following month			
		Contract Management Section			
		In: <u>2-17-25</u> Date/Time: <u>2:33</u>			
		Out: _____ Date/Time: _____			



Total Amount in Words: **Seven Hundred Fifty Six Thousand Pesos and No Centavos** **756,000.00**

PR #: **NF 2501-0010**

Conforme: *Atty. Diocencia Orlolas*

HI-TONE CONSTRUCTION AND DEVELOPMENT
Signature over Printed Name of Supplier

Very truly yours,
NORMAN S. LAURIO
Regional Director

Funds Available: **WENDY G. RANCES, CPA**
Accountant III

ORS No.: **25-02- 00022**

Amount: **756,000.00**