

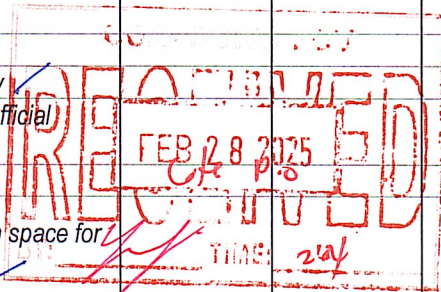
**DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT FIELD OFFICE V**

Regional Center Site, Rawis, Legazpi City, Albay

**PURCHASE ORDER**

Supplier:	<b>NER BUILDING</b>	PO. No.:	<b>COL No. 2025-013</b>
Address:	Sorsogon City	Date:	January 01, 2025
Contact No.:		Mode of Procurement:	EXTENSION
Gentlemen:	Please furnish this Office the following articles subject to the terms and conditions contained herein:	Payment Term:	30-60 Calendar Days from Receipt of SOA/Billing
		Delivery Term:	As specified below
Place of Delivery:	As specified in the contract.	For Delivery Schedule and Queries Please Contact C.M.U.:	0963-698-4404
Date of Delivery:	As specified in the contract.		

Item No.	Unit	Description	Quantity	Unit Cost	Amount
		<b>EXTENSION OF RENTAL OF OFFICE SPACE FOR DSWD PROVINCIAL OPERATIONS OFFICE AND CLUSTER 1-2 OFFICE IN SORSOGON UNDER 4PS PROGRAM ( JANUARY-MARCH, 2025 )</b>			
	months	<b>Office Space</b>	3	90,000.00	270,000.00
		Floor area of not less than 300 sq. m.			-
		Within the city proper/business center/near government offices.			-
		At least three (3) rest rooms one (1) for male one (1) for female and one (1) for client			-
		Atleast with separate conference room for counselling/close door meeting or discussion			-
		Pantry and / or space for dining			-
		Distinct meters for power and water connections.			-
		Window grills for security			-
		Atleast ten (10) two-gang outlets and safety switches with installation of nine (9) units of window or split type airconditioning unit			-
		Sufficient ventilation and lighting			-
		Well painted, clean, free from any defect and ready for occupancy			-
		Office space should be registered and with business permit and official receipt for business transactions			-
		<b>NO DOWNPAYMENT/ ADVANCE PAYMENT REQUIRED</b>			-
		With enough space for unloading/ hauling of supplies and enough space for motor cycle and can accommodate atleast two(2) pick-up truck			-
		With separate power transformer and with at least 15kva load capacity for the aircon and other electrical/ office equipment			-
		With <b>FREE</b> three(3) window inverter type aircondition			-
		With atleast 10 sqm storage space for supplies			-
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Total Amount in Words:	Two Hundred Seventy Thousand Pesos and No Centavos	GRAND TOTAL	<b>270,000.00</b>
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**LIQUIDATED DAMAGES: One-Tenth Of One Percent (0.001) of the cost of the unperformed portion of the contract for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the DSWD FDV may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.**

Conforme:

NER BUILDING  
 Signature over Printed Name of Supplier

Date: 1-2-2025

**NORMAN S. LAURIO**  
 Regional Director

Funds Available:	<b>WENDY G. RANCES</b> Accountant III	ORS No.:	25-02-00828
		Amount:	270,000.00