

**DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT FIELD OFFICE V**

Regional Center Site, Rawis, Legazpi City, Albay

**CALL OFF ORDER**

Supplier:	<b>GOLDEN CIRCLE ENTERPRISES</b>	PO. No.:	<b>COO#2025-001-001</b>
Address:	<b>110 PENARANDA ST., LEGAZPI CITY</b>	Date:	<b>March 05, 2025</b>
Contact No.:	<b>0917-5581-810</b>	Mode of Procurement:	<b>FRAMEWORK AGREEMENT</b>
Gentlemen:	Please furnish this Office the following articles subject to the terms and conditions contained herein:	Payment Term:	<b>30-60 Calendar Days from Receipt of SOA/Billing</b>
		Delivery Term:	<b>One-Time Full Delivery</b>
Place of Delivery:	<b>Legazpi City, Albay</b>	For Delivery Schedule and Queries	<b>0963-698-4404</b>
Date of Delivery:	<b>15 CALENDAR DAYS UPON RECEIPT OF CALL OFF ORDER</b>	Please Contact C.M.U.:	

Item No.	Unit		Quantity	Unit Cost	Amount
<b>PURCHASE OF OFFICE SUPPLIES FOR USE OF PROCUREMENT SECTION</b>					
1	bottle	<b>Alcohol, Ethyl 500 ml. 70% solution, scented</b>	20	97.50	1,950.00
2	bottle	<b>Glue, all-purpose, 240 grams</b>	5	37.50	187.50
3	piece	<b>Puncher, paper, heavy duty, with two hole guide</b>	3	150.00	450.00

Contract Management Section
   
 In: 3/20/25 Date/Time: 3:21
  
 Out: \_\_\_\_\_ Date/Time: \_\_\_\_\_

Total Amount in Words: **Two Thousand Five Hundred Eighty Seven Pesos and Fifty Centavos** **GRAND TOTAL 2,587.50**

**CONDITIONS:**  
 LIQUIDATED DAMAGES: One-Tenth Of One Percent (0.001) of the cost of the unperformed portion of the contract for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the DSWD FOV may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.

The Supplier/Contractor acknowledges and agrees that any acts falling under Section 65 (Offenses and Penalties) and Section 69 (Imposition of Administrative Penalties and Blacklisting) of the Implementing Rules and Regulations (IRR) of Republic Act No. 9184 (Government Procurement Reform Act), as well as other relevant procurement laws and regulations, shall subject the Supplier/Contractor to blacklisting, administrative, civil, and/or criminal liabilities in accordance with applicable laws and regulations.

Conforme:

**MANILYN L. BECHAYDA**  
 OFFICE STAFF  
**GOLDEN CIRCLE ENTERPRISES**  
 Signature over Printed Name of Supplier

**NORMAN S. LAURIO**  
 Regional Director

Date: March 20, 2025

Funds Available:

**WENDY G. RANCES**  
 Accountant III

ORS No.: 25-02-01977

Amount: 2,587.50