

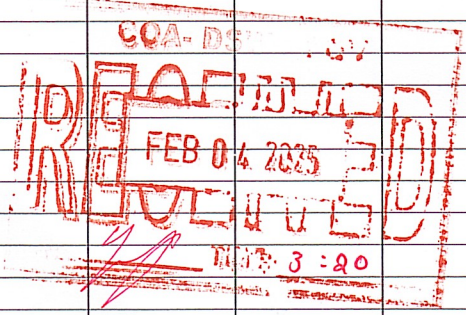
DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT FIELD OFFICE V

Regional Center Site, Rawis, Legazpi City, Albay

PURCHASE ORDER

Supplier:	<b>HOTEL ST. ELLIS</b>	PO. No.:	<b>F 2025-0001</b>
Address:	Rizal St., Legazpi City	Date:	January 31, 2025
Contact No.	0917-671-1480	Mode of Procurement:	Lease of Real Property and Venue (53.10)
Gentlemen:	Please furnish this Office the following articles subject to the terms and conditions contained herein:	Payment Term:	30-60 Calendar Days from Receipt of SOA/Billing
		Delivery Term:	As specified below
Place of Delivery:	Legazpi City, Albay	For Delivery Schedule and Queries	0963-698-4404
Date of Delivery:	As specified in the contract.	Please Contact C.M.U:	


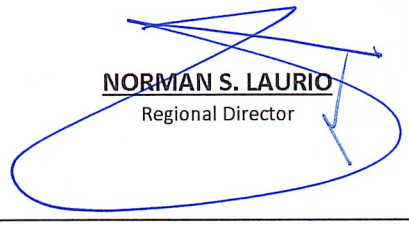

Item No.	Unit		Quantity	Unit Cost	Amount
		<b>FOOD, VENUE AND ACCOMMODATION FOR THE BUDGET AND PROCUREMENT LEADERSHIP WORKSHOP</b>			
		February 4, 2025			-
	pax	AM Snacks, Lunch, PM Snacks, Dinner & Accommodation	70	2,600.00	182,000.00
		February 5, 2025			-
	pax	Breakfast, AM Snacks, Lunch, PM Snacks, Dinner & Accommodation	70	2,900.00	203,000.00
		February 6, 2025			-
	pax	Breakfast, AM Snacks, Lunch, PM Snacks, Dinner & Accommodation	70	2,900.00	203,000.00
		February 7, 2025			-
	pax	Breakfast, AM Snacks, Lunch, PM Snacks	70	1,050.00	73,500.00
		February 7, 2025			-
	pax	Dinner & Accommodation	5	1,850.00	9,250.00
		February 8, 2025			-
	pax	Breakfast	5	300.00	1,500.00
		Note: Triple Sharing Room Accommodation			-



Contract Management Section  
In: 2-4-25 Date/Time: 3:17  
Out: \_\_\_\_\_ Date/Time: \_\_\_\_\_

Total Amount in Words:	Six Hundred Seventy Two Thousand Two Hundred Fifty Pesos and No Centavos	GRAND TOTAL	<b>672,250.00</b>
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**Purchase Order Conditions:**  
1. This includes all amenities, you conformed in the Standard Requirements for Venue attached in the RFQ.  
2. In case of fortuitous events or other circumstances that the number of participants is reduced, adjustment shall be made prior to the conduct of the activity or in the succeeding days.  
3. Guaranteed only in the 1st Day of Activity or per advance Notice of End-User, while actual on the succeeding days.  
**LIQUIDATED DAMAGES: One-Tenth Of One Percent (0.001) of the cost of the unperformed portion of the contract for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the DSWD FOV may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.**

Conforme:	 <b>HOTEL ST. ELLIS</b> Signature over Printed Name of Supplier Date: <u>02/04/25</u>	 <b>NORMAN S. LAURIO</b> Regional Director
Funds Available:	 <b>WENDY G. RANCES</b> Accountant III	ORS No.: <u>25-02-00271</u> Amount: <u>672,250.00</u>