

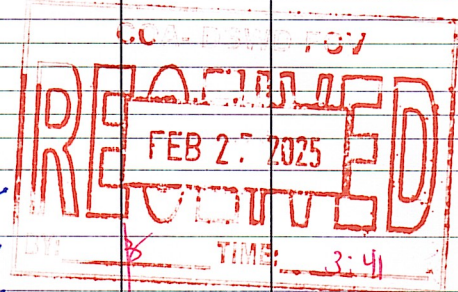
DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT FIELD OFFICE V

Regional Center Site, Rawis, Legazpi City, Albay

PURCHASE ORDER

Supplier:	<b>A.V.P. CATERING SERVICES</b>	PO. No.:	<b>F2025-0014</b>
Address:	Imelda Roces Avenue, Legazpi City	Date:	February 18, 2025
Contact No.:		Mode of Procurement:	Lease of Real Property and Venue (53.10)
Gentlemen:	Please furnish this Office the following articles subject to the terms and conditions contained herein:	Payment Term:	30-60 Calendar Days from Receipt of SOA/Billing
		Delivery Term:	As specified below
Place of Delivery:	Legazpi City, Albay	For Delivery Schedule and Queries	0963-698-4404
Date of Delivery:	As specified in the contract.	Please Contact C.M.U.:	

Item No.	Unit		Quantity	Unit Cost	Amount
<b>FOOD AND VENUE FOR THE CONDUCT OF CY 2025 REGIONAL PROGRAM MANAGEMENT TEAM MEETING IN LEGAZPI CITY</b>					
		<b>March 12, 2025</b>			-
	pax	AM Snacks, Lunch, PM Snacks & Venue	20	700.00	14,000.00
		<b>April 24, 2025</b>			-
	pax	AM Snacks, Lunch, PM Snacks & Venue	20	700.00	14,000.00
		<b>May 15, 2025</b>			-
	pax	AM Snacks, Lunch, PM Snacks & Venue	20	700.00	14,000.00
		<b>June 18, 2025</b>			-
	pax	AM Snacks, Lunch, PM Snacks & Venue	20	700.00	14,000.00
		<b>August 15, 2025</b>			-
	pax	AM Snacks, Lunch, PM Snacks & Venue	20	700.00	14,000.00
		<b>September 18, 2025</b>			-
	pax	AM Snacks, Lunch, PM Snacks & Venue	20	700.00	14,000.00
		<b>October 23, 2025</b>			-
	pax	AM Snacks, Lunch, PM Snacks & Venue	20	700.00	14,000.00
		<b>December 1, 2025</b>			-
	pax	AM Snacks, Lunch, PM Snacks & Venue	20	700.00	14,000.00
		Amenities:			-
		Free flowing coffee & mineral / purified drinking water			-
		Provision of sound system with 2 microphones and extensions			-
		Free use of LCD Projector and LCD Screen			-
		Provision of strong and reliable internet connection (atleast 35 mbps)			-
		Standby generator			-
		Type of Serving Guided Buffet			-
		The service providers must submit a menu. DSWD will select from the 3 viands, vegetable, pork, fish (no dory fish) or chicken, soup, dessert and rice) Can adjust for the menu of some participants who have food restriction			-
		Note: preferably a hotel which can provide food and training hall; not a caterer who subcontract venue			-
		Incase of fortuitous event or other circumstances that the number of participants is reduced, adjustment shall be made			-



Total Amount in Words:	One Hundred Twelve Thousand Pesos and No Centavos	GRAND TOTAL	<b>112,000.00</b>
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**LIQUIDATED DAMAGES: One-Tenth Of One Percent (0.001) of the cost of the unperformed portion of the contract for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the DSWD FOV may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.**

Conforme:

*[Signature]*  
 Ma. Deborah M. Riquelme

**A.V.P. CATERING SERVICES**

Signature over Printed Name of Supplier

Date: 2/27/25

**NORMAN S. LAURIO**

Regional Director

Funds Available:

**WENDY G. RANCES**

Accountant III

ORS No.:

25-02-00912

Amount:

112,000.00

Contract Management Section

In: 2/27/25 Date/Time: 3:13

Out: \_\_\_\_\_ Date/Time: \_\_\_\_\_