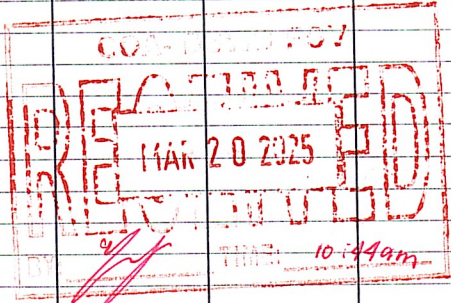


DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT FIELD OFFICE V
 Regional Center Site, Rawis, Legazpi City, Albay

PURCHASE ORDER

Supplier:	LEGAZPI SENTRO HOTEL, INC.	PO. No.:	F2025-0021
Address:	L. Los Baños Ave, F. Imperial St, Legazpi Port District, Legazpi City, Albay	Date:	February 21, 2025
Contact No.:	09156176165	Mode of Procurement:	Lease of Real Property and Venue (53.10)
Gentlemen:	Please furnish this Office the following articles subject to the terms and conditions contained herein:	Payment Term:	30-60 Calendar Days from Receipt of SOA/Billing
		Delivery Term:	As specified below
Place of Delivery:	Legazpi City, Albay	For Delivery Schedule and Queries	0963-698-4404
Date of Delivery:	As specified in the contract.	Please Contact C.M.U.:	

Item No.	Unit		Quantity	Unit Cost	Amount
		PROVISION OF FOOD AND VENUE FOR THE CONDUCT OF JOINT QUARTERLY MEETING OF SWO II COMMUNITY-BASE & SECTORAL FOCALS STAFF IN LEGAZPI CITY, ALBAY			
		March 27, 2025			-
	Pax	AM Snacks, Lunch, PM Snacks & Venue	25	850.00	21,250.00
		June 26, 2025			-
	Pax	AM Snacks, Lunch, PM Snacks & Venue	25	850.00	21,250.00
		September 25, 2025			-
	Pax	AM Snacks, Lunch, PM Snacks & Venue	25	850.00	21,250.00
		November 21, 2025			-
	Pax	AM Snacks, Lunch, PM Snacks & Venue	25	850.00	21,250.00
		Conformed with the Standard Requirements needed			-
		Contract Management Section			-
		In: <u>3-20-25</u> Date/Time: <u>8:59</u>			-
		Out: _____ Date/Time: _____			-
		This encompasses all requirements conformed in the Request for Quotation (RFQ) and Checklist End-User Requirements for Venues and Accommodation for DSWD Activities.			-
		In the event of fortuitous events or other circumstances leading to a reduced number of participants, adjustments will be made either prior to the activity or in the subsequent days, in coordination with the End-User.			-



Total Amount in Words: **Eighty Five Thousand Pesos and No Centavos** GRAND TOTAL **85,000.00**

LIQUIDATED DAMAGES: One-Tenth Of One Percent (0.001) of the cost of the unperformed portion of the contract for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the DSWD FOV may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.

Conforme:

LEGAZPI SENTRO HOTEL, INC.
 Signature over Printed Name of Supplier
 Date: 03-20-25

NORMAN S. LAURIO
 Regional Director

Funds Available: **WENDY G. RANCES** Accountant III ORS No.: 25-02-01330
Amount: 85,000.00