

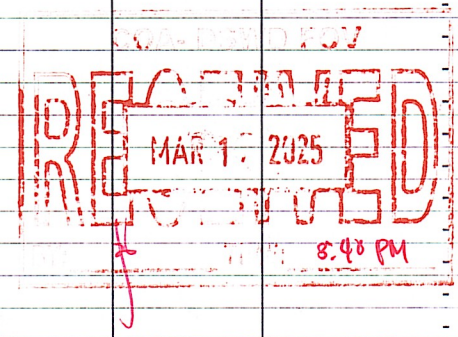
DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT FIELD OFFICE V

Regional Center Site, Rawis, Legazpi City, Albay

PURCHASE ORDER

Supplier:	EL PALACIO DIOCESAN PASTORAL <i>DEVELOPMENT ORGANIZATION, INC.</i> Tula-Tula, Legazpi City	PO. No.:	F2025-0055
Address:		Date:	MARCH 7, 2025
Contact No.:	0936-921-1225	Mode of Procurement:	Lease of Real Property and Venue (53.10)
Gentlemen:	Please furnish this Office the following articles subject to the terms and conditions contained herein:	Payment Term:	30-60 Calendar Days from Receipt of SOA/Billing
		Delivery Term:	As specified below
Place of Delivery:	Legazpi City, Albay	For Delivery Schedule and Queries Please Contact C.M.U.:	0963-698-4404
Date of Delivery:	As specified in the contract.		

Item No.	Unit	Quantity	Unit Cost	Amount
PROVISION OF FOOD AND VENUE FOR THE CONDUCT OF THE PROMOTIVE SERVICES AND INNOVATIONS DIVISION MEETING				
Venue: Legazpi City				
	PSD-1 (March 20, 2025)			
	pax AM Snacks, Lunch, PM Snacks and Venue	37	675.00	24,975.00
	PSD-2 (June 27, 2025)			
	pax AM Snacks, Lunch, PM Snacks and Venue	37	675.00	24,975.00
	PSD-3 (September 26, 2025)			
	pax AM Snacks, Lunch, PM Snacks and Venue	37	675.00	24,975.00
	PSD-4 (December 16, 2025)			
	pax AM Snacks, Lunch, PM Snacks and Venue	109	675.00	73,575.00
Note: see attached Standard Requirements Form				
Food Requirements: The Service Provider shall provide a menu for selection of End User Menu shall include three (3) viands (Pork, Chicken, Beef or Fish), Vegetable, With free-flowing coffee and water				
Note: In case of fortuitous events or other circumstances that the number of participants is reduced, adjustment shall be made prior to the conduct of the activity or in the succeeding days.				
Contract Management Section In: <u>3/17/25</u> Date/Time: <u>3:19</u> Out: _____ Date/Time: _____				



Total Amount in Words: **One Hundred Forty-Eight Thousand Five Hundred Pesos and No Centavos** GRAND TOTAL **148,500.00**

LIQUIDATED DAMAGES: One-Tenth Of One Percent (0.001) of the cost of the unperformed portion of the contract for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the DSWD FOV may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.

Conforme: **NORMAN S. LAURIO** Regional Director
EL PALACIO DIOCESAN PASTORAL DEVELOPMENT ORGANIZATION, INC.
Signature over Printed Name of Supplier
Date: 03/17/2025

Funds Available: **WENDY G. RANCES** Accountant III
ORS No.: 25-03-00142
Amount: 148,500.00