

**DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT FIELD OFFICE V**  
 Regional Center Site, Rawis, Legazpi City, Albay

**PURCHASE ORDER**

Supplier:	<b>BEATRIZ RAFAELA RESORT</b>	PO. No.:	<b>F 2025-0144</b>
Address:	Brgy. Panubigan, Balud, Masbate	Date:	April 4, 2025
Contact No.	0946-316-3179	Mode of Procurement:	Lease of Real Property and Venue (53.10)
Gentlemen:	Please furnish this Office the following articles subject to the terms and conditions contained herein:	Payment Term:	30-60 Calendar Days from Receipt of SOA/Billing
		Delivery Term:	As specified below
Place of Delivery:	Masbate	For Delivery Schedule and Queries	0963-698-4404
Date of Delivery:	As specified in the contract.	Please Contact C.M.U.:	

Item No.	Unit	Description	Quantity	Unit Cost	Amount
		<b>TO FURNISH FOOD, VENUE AND ACCOMMODATION DURING THE CONDUCT OF 1ST QUARTER DRMD MEETING IN A HOTEL/RESORT IN BALUD, MASBATE</b>			
		<b>Eligibility:</b> Mayor's/Business Permit PhilGEPS Register Number Income/Business Tax Return/Tax Clearance Certificate Omnibus Sworn Statement Others:			
		<b>April 6, 2025</b>			
	pax	Dinner and Accommodation	50	1,224.00	61,200.00
		<b>April 7, 2025</b>			
	pax	Breakfast, AM snacks, Lunch, PM snacks, Venue, Dinner and Accommodation	50	2,954.00	147,700.00
		<b>Food Requirements:</b> The Service Provider shall provide a menu for selection of End User Menu shall include two (2) viands (Pork, Chicken, Beef or Fish), Vegetable, Soup and Dessert (No Dory Fish in the menu) Free flowing coffee and water Plated AM and PM snacks Assisted Buffet for Lunch Can accommodate request of participants with special dietary meals/non-pork eaters or Muslim participants			
		<b>Function Hall:</b> Airconditioned hall for the plenary Sound system with at least 2 wireless microphones Whiteboard with eraser Free use of LCD Projector and LCD screen Free use of electricity when using equipment/laptops			
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Total Amount in Words:	Two Hundred Eight Thousand Nine Hundred Pesos and No Centavos	<b>GRAND TOTAL</b>	<b>208,900.00</b>
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**LIQUIDATED DAMAGES:** One-Tenth Of One Percent (0.001) of the cost of the unperformed portion of the contract for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the DSWD FOV may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.

This encompasses all requirements conformed in the Request for Quotation (RFQ) and Checklist End-User Requirements for Venues and Accommodation for DSWD Activities. In the event of fortuitous events or other circumstances leading to a reduced number of participants, adjustments will be made either prior to the activity or in the subsequent days, in coordination with the End-User.

Conforme:

**BEATRIZ RAFAELA RESORT**  
 Signature over Printed Name of Supplier

**NORMAN S. LAURIO**  
 Regional Director

Date: \_\_\_\_\_

Funds Available:

**WENDY G. RANCES**  
 Accountant III

ORS No.: \_\_\_\_\_  
 Amount: \_\_\_\_\_