

Procurement Section

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT FIELD OFFICE V

Regional Center Site, Rawis, Legazpi City, Albay

PURCHASE ORDER

Supplier:	ALBAY COMPUTER & ELECTRONICS SUPPLIES & REPAIR	PO. No.:	NF2025-0235
Address:	Ground Floor V& O Bldg., Quezon Ave., Legazpi City	Date:	June 11, 2025
Contact No.		Mode of Procurement:	Small Value Procurement (53.9)
Gentlemen:	Please furnish this Office the following articles subject to the terms and conditions contained herein:	Payment Term:	30-60 Calendar Days from Receipt of SOA/Billing
Place of Delivery:	DSWD FO V, Rawis, Legazpi City	Delivery Term:	One-Time Full Delivery
Date of Delivery:	7 working days upon the receipt of Purchase Order.	For Delivery Schedule and Queries Please Contact C.M.U:	0963-698-4404
Item No.	Unit	Quantity	Unit Cost
	PURCHASE OF OFFICE EQUIPMENT FOR USE OF PROCUREMENT/ BAC SECTION		
	DOCUMENT CAMERA	1	35,350.00
	Resolution: atleast HD 1080p		
	Focus adjustment: Automatic/ Manual		
	Zoom adjustment: atleast 12x optical zoom and 10x digital zoom		
	Frame rate: atleast 30fps		
	Connectivity: HDMI, USB, VGA		
	Features: Microscope adapter included, built-in microphone for audio		
	WITH ONE(1) YEAR WARRANTY		
	Inclusions:		
	Remote control		
	Power cord and adapter		
	Computer cable		
	USB cable		
	This encompasses all requirements conformed in the Request for Quotation (RFQ) and Checklist End-User Requirements for Venues and Accommodation for DSWD Activities. In the event of fortuitous events or other circumstances leading to a reduced number of participants, adjustments will be made either prior to the activity or in the subsequent days, in coordination with the End-User.		
Total Amount in Words:	Thirty Five Thousand Three Hundred Fifty Pesos and No Centavos	GRAND TOTAL	35,350.00

CONDITIONS:

LIQUIDATED DAMAGES: One-Tenth Of One Percent (0.001) of the cost of the unperformed portion of the contract for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the DSWD FOV may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.

The Supplier/Contractor acknowledges and agrees that any acts falling under Section 65 (Offenses and Penalties) and Section 69 (Imposition of Administrative Penalties and Blacklisting) of the Implementing Rules and Regulations (IRR) of Republic Act No. 9184 (Government Procurement Reform Act), as well as other relevant procurement laws and regulations, shall subject the Supplier/Contractor to blacklisting, administrative, civil, and/or criminal liabilities in accordance with applicable laws and regulations.

Conforme:

R. Jay
ROYCE TAN

ALBAY COMPUTER & ELECTRONICS SUPPLIES & REPAIR

Signature over Printed Name of Supplier

Date: 7-1-25

NORMAN S. LAURIO

Regional Director

Funds Available:

WENDY G. RANCES

Accountant III

ORS No.:

25-04-07045

Amount:

35,350.00