

DRN: V-F0-P47-C15-A-P0.25-05-31300-S

Regional Center Site, Rawis, Legazpi City, Albay

Supplier:		PARTIDO DEVELOPMENT ADMINISTRATION		PO. No.:		COL No. 2025-002	
Address:		Tigaon Camarine Sur		Date:		January 01, 2025	
Contact No.				Mode of Procurement:		RENEWAL	
Gentlemen:		Please furnish this Office the following articles subject to the terms and conditions contained herein:		Payment Term:		30-60 Calendar Days from Receipt of SOA/Billing	
				Delivery Term:			
Place of Delivery:				For Delivery Schedule and Queries Please Contact C.M.U:		0963-698-4404	
Date of Delivery:							
Item No.	Unit		Quantity	Unit Cost	Amount		
		RENEWAL OF OFFICE SPACE RENTAL FOR AICS STAFF IN TIGAON, CAMARINES SUR FOR THE PERIOD OF JANUARY TO DECEMBER 2025					
	months	OFFICE RENTAL	12	20,000.00	240,000.00		
		Floor area not less than 150 square meter "including waiting area for beneficiaries"					
		Within the city proper/business center					
		With atleast three(3) rest room; 2 for staff (male and female) and 1 for the clients					
		Distinct meters for power and water connections					
		With atleast five(5) two-gang outlets and safety switches with two to three units of Air-conditioning unit					
		Sufficient ventilation and lighting					
		Well painted, clean, free from any defects and ready for occupancy					
		Office space should be registered and with business permit and official receipt for business transactions					
		<u>NO DOWNPAYMENT/ ADVANCE PAYMENT REQUIRED</u>					
		With enough space for quering of clients					
		With high load capacity for the aircon and other electrical equipment					
		With space storage supply					
		Installed CCTV					
		Holding/Waiting area w/canopy					
		<p>Contract Management Section</p> <p>By: <u>5/05/25</u> Date/Time: <u>9:19</u></p> <p>____ Date/Time: _____</p>					
Total Amount in Words:		Two Hundred Forty Thousand Pesos and No Centavos		GRAND TOTAL		240,000.00	

Conforme:

Signature over Printed Name of Supplier

Date:

Regional Director

Funds Available:

Accountant III

ORS No.:

Amount: