

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT FIELD OFFICE V

Regional Center Site, Rawis, Legazpi City, Albay

PURCHASE ORDER

Supplier:	EMBARCADERO LAND VENTURES, INC.	PO. No.:	COL No. 2025-029	
Address:	Legazpi Blvd. Port Area, Legazpi City, 4500 Albay	Date:	March 31, 2025	
Contact No.		Mode of Procurement:	RENEWAL	
Gentlemen:	Please furnish this Office the following articles subject to the terms and conditions contained herein:	Payment Term:	30-60 Calendar Days from Receipt of SOA/Billing	
		Delivery Term:	As specified below	
Place of Delivery:	Legazpi Blvd. Port Area, Legazpi City, 4500 Albay	For Delivery Schedule and Queries	0963-698-4404	
Date of Delivery:	As specified in the contract.	Please Contact C.M.U:		
Item No.	Unit	Quantity	Unit Cost	Amount
	Month	9	95,067.71	855,609.39
RENEWAL OF RENTAL FOR ICTMS OFFICE SPACE FOR (9) MONTHS (APRIL-DECEMBER, 2025)				
Extension of Office Rental				
Requirement:				
1. Floor area not less than 160 sq.m				
2. With at least 20 2-gang universal outlets with ground and sufficient number of lighting fixtures				
3. With at least three floor mounted ACU with sufficient capacity to cool the entire area				
4. Clean, well-painted, free from any defects and ready for immediate occupancy				
5. With restrooms/ access to communal areas				
6. Flood free area				
7. Within city/ business proper				
8. Separate meters for power and water consumptions (as applicable)				
9. The building must be accessible to our employee before 7:00 am.				
10. The building must be compliant with all relevant accessibility laws and regulations, ensuring that it is fully accessible to individuals with disabilities. This includes accessible entrances, ramps, elevators, and restrooms as mandated by law.				
11. Office space should be registered and with updated business permit and official receipts for business transactions				
12. The building must be compliant with all applicable fire safety regulations and standards. This includes having properly installed and functional fire alarms, fire extinguishers, emergency exits, and any other safety features required by law.				
13. Allow the DSWD to have a connection from any internet service provider as daily transactions require internet connection.				
14. Preventive maintenance of Panelboard and ACU must be shouldered by the lessor.				
15. Allow the DSWD to make renovations, improvement such installation of signage, glass stickers and improvement of interior design with prior consent from the lessor NO-DOWNPAYMENT / ADVANCE PAYMENT REQUIRED				
The Supplier/Contractor acknowledges and agrees that any acts falling under Section 65 (Offenses and Penalties) and Section 69 (Imposition of Administrative Penalties and Blacklisting) of the Implementing Rules and Regulations (IRR) of Republic Act No. 9184 (Government Procurement Reform Act), as well as other relevant procurement laws and regulations, shall subject the Supplier/Contractor to blacklisting, administrative, civil, and/or criminal liabilities in accordance with applicable laws and regulations.				
Total Amount in Words:	Eight Hundred Fifty Five Thousand Six Hundred Nine Pesos and Thirty Nine Centavos		GRAND TOTAL	855,609.39
CONDITIONS:				
LIQUIDATED DAMAGES: One-Tenth Of One Percent (0.001) of the cost of the unperformed portion of the contract for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the DSWD FOV may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.				
The Supplier/Contractor acknowledges and agrees that any acts falling under Section 65 (Offenses and Penalties) and Section 69 (Imposition of Administrative Penalties and Blacklisting)				
Conforme:	Girle H. Moran EMBARCADERO LAND VENTURES, INC. Signature over Printed Name of Supplier		NORMAN S. LAURIO Regional Director	
	Date: 3/31/2025			
Funds Available:	WENDY G. RANCES Accountant III		ORS No.: 25-04-04370 Amount: 855,609.39	