

End-User:

Regional Center Site, Rawis, Legazpi City, Albay

PURCHASE ORDER

Supplier:		EL PALACIO DIOCESAN PASTORAL DEVELOPMENT ORGANIZATION, INC.	PO. No.:	F 2025-0189	
Address:		El Palacio Bldg., Corner Sikatuna and Del Rosario St., Tula-Tula, Legazpi City	Date:	May 14, 2025	
Contact No.	09869 211 225		Mode of Procurement:	Lease of Real Property and Venue (53.10)	
Gentlemen:	Please furnish this Office the following articles subject to the terms and conditions contained herein:		Payment Term:	30-60 Calendar Days from Receipt of SOA/Billing	
			Delivery Term:	As specified below	
Place of Delivery:		Legazpi City, Albay	For Delivery Schedule and Queries Please Contact C.M.U.: 0963-698-4404		
Date of Delivery:		As specified in the contract.			
Item No.	Unit		Quantity	Unit Cost	Amount
		PROVISION OF FOOD AND VENUE FOR THE CONDUCT OF COA EXIT CONFERENCE			-
		Venue: Legazpi City			-
		May 19, 2025			-
Pax		AM Snacks, Lunch, PM Snacks and Venue Rental	30	675.00	20,250.00
		Note: see attached Standard Requirements Form			-
					-
		This encompasses all requirements conformed in the Request for Quotation (RFQ) and Checklist End-User Requirements for Venues and Accommodation for DSWD Activities. In the event of fortuitous events or other circumstances leading to a reduced number of participants, adjustments will be made either prior to the activity or in the subsequent days, in coordination with the End-User.			-
Total Amount in Words:	Twenty Thousand Two Hundred Fifty Pesos and No Centavos			GRAND TOTAL	20,250.00

CONDITIONS:

LIQUIDATED DAMAGES: One-Tenth Of One Percent (0.001) of the cost of the unperformed portion of the contract for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the DSWD FOV may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.

The Supplier/Contractor acknowledges and agrees that any acts falling under Section 65 (Offenses and Penalties) and Section 69 (Imposition of Administrative Penalties and Blacklisting) of the Implementing Rules and Regulations (IRR) of Republic Act No. 9184 (Government Procurement Reform Act), as well as other relevant procurement laws and regulations, shall subject the Supplier/Contractor to blacklisting, administrative, civil, and/or criminal liabilities in accordance with applicable laws and regulations.

Conforme:

EL PALACIO DIOCESAN PASTORAL DEVELOPMENT ORGANIZATION, INC.

Signature over Printed Name of Supplier

Date:

NORMAN S. LAURIO

Regional Director

Funds Available:

WENDY G. RANCES

Accountant III

ORS No.:

25-25-05106

Amount:

20,250.00