

Regional Center Site, Rawis, Legazpi City, Albay

Supplier:		EL PALACIO DIOCESAN PASTORAL DEVELOPMENT ORGANIZATION INC.		PO. No.:		F 2025-0195	
Address:		Tula-tula, Legazpi City		Date:		May 15, 2025	
Contact No.				Mode of Procurement:		Lease of Real Property and Venue (53.10)	
Gentlemen:		Please furnish this Office the following articles subject to the terms and conditions contained herein:		Payment Term:		30-60 Calendar Days from Receipt of SOA/Billing	
				Delivery Term:			
Place of Delivery:		As specified in the contract		For Delivery Schedule and Queries		0963-698-4404	
Date of Delivery:		As specified in the contract.		Please Contact C.M.U:			
Item No.	Unit		Quantity	Unit Cost	Amount		
		PROVISION OF FOOD AND VENUE FOR THE CONDUCT OF ORIENTATION AND DIRECTION SETTING SESSION FOR THE PAMANA IMPLEMENTATION TEAM IN LEGAZPI CITY					
		- June 3, 2025					
	pax	AM Snack, Lunch, PM Snack and Rental of Venue	30	675.00	20,250.00		
		Preferably in a HOTEL in LEGAZPI CITY					
		Note: With attached Standard Requirements					
		Note: In case of fortuitous events or other circumstances that the number of participants is reduced, adjustment shall be made prior to the conduct of the activity or in the succeeding days.					
		This encompasses all requirements conformed in the Request for Quotation (RFQ) and Checklist End-User Requirements for Venues and Accommodation for DSWD Activities. In the event of fortuitous events or other circumstances leading to a reduced number of participants, adjustments will be made either prior to the activity or in the subsequent days, in coordination with the End-User.					
Total Amount in Words:		Twenty Thousand Two Hundred Fifty Pesos and No Centavos				GRAND TOTAL	20,250.00

CONDITIONS:

The Supplier/Contractor acknowledges and agrees that any acts falling under Section 65 (Offenses and Penalties) and Section 69 (Imposition of Administrative Penalties and Blacklisting) of the Implementing Rules and Regulations (IRR) of Republic Act No. 9184 (Government Procurement Reform Act), as well as other relevant procurement laws and regulations, shall subject the Supplier/Contractor to blacklisting, administrative, civil, and/or criminal liabilities in accordance with applicable laws and regulations.

Conforme:

EL PALACIO DIOCESAN PASTORAL DEVELOPMENT

Signature over Printed Name of Supplier

Date:

NORMAN S. LAURIO

Regional Director

Funds Available:

WENDY G. RANCES

Accountant III

ORS No.:

Amount: