

DSWD Copy

## DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT FIELD OFFICE V

Regional Center Site, Rawis, Legazpi City, Albay

## PURCHASE ORDER

Supplier:	<b>UNI'CA HIJA HOTEL &amp; RESORT</b>		PO. No.:	<b>F2025-0105</b>	
Address:	JM Robredo Rd., Masbate City		Date:	MARCH 26, 2025	
Contact No.:			Mode of Procurement:	Lease of Real Property and Venue (53.10)	
Gentlemen:	Please furnish this Office the following articles subject to the terms and conditions contained herein:		Payment Term:	30-60 Calendar Days from Receipt of SOA/Billing	
Place of Delivery:	Masbate		Delivery Term:	As specified below	
Date of Delivery:	As specified in the contract.		For Delivery Schedule and Queries Please Contact C.M.U:	0963-698-4404	
Item No.	Unit		Quantity	Unit Cost	Amount
		<b>PROVISION OF FOOD AND VENUE FOR CIS REGIONAL AND PROVINCIAL SEMESTRAL MEETING OF MASBATE SATELLITE OFFICE STAFF</b>			
		<b>Venue: IN ANY RESTAURANT/ CAFÉ/ RESORT IN MASBATE</b>			
		<b>June 13, 2025</b>			
	pax	AM Snacks, Lunch, PM Snacks & Venue	33	655.00	21,615.00
		<b>December 12, 2025</b>			
	pax	AM Snacks, Lunch, PM Snacks & Venue	33	655.00	21,615.00
		<b>Conformed with the Standard Requirements needed</b>			
		<b>Amenities:</b>			
		Free flowing coffee and water			
		Free use of hall, WiFi, LCD Projector			
		Used of PA System, with 2-3 functional microphones			
		Secretariat table, white board pen and eraser			
Total Amount in Words:			Forty-Three Thousand Two Hundred Thirty Pesos and No Centavos		GRAND TOTAL 43,230.00

**LIQUIDATED DAMAGES:** One-Tenth Of One Percent (0.001) of the cost of the unperformed portion of the contract for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the DSWD FOV may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.

Conforme:

**UNI'CA HIJA HOTEL & RESORT**

Signature over Printed Name of Supplier

Date:

4-10-25

**NORMAN S. LAURIO**

Regional Director

Funds Available: Management Section

In: 4/28 Date/Time: 11:17

Out: Date/Time:

**WENDY G. RANCES**

Accountant III

ORS No.:

25-03 - 02131

Amount:

43,230.00