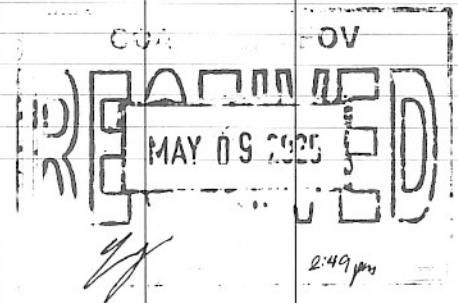


CALL OFF ORDER

Supplier:		GOLDEN CIRCLE ENTERPRISES		PO. No.:	COO#2025-005-012	
Address:		110 PEÑARANDA ST. LEGAZPI CITY		Date:	April 21, 2025	
Contact No.:				Mode of Procurement:	PUBLIC BIDDING UNDER FRAMEWORK AGREEMENT	
Gentlemen:		Please furnish this Office the following articles subject to the terms and conditions contained herein:		Payment Term:	30-60 Calendar Days from Receipt of SOA/Billing	
Place of Delivery:		DSWD FO V, Rawis, Legazpi City		Delivery Term:	As specified below	
Date of Delivery:		15 Calendar days from Receipt of call-Off		For Delivery Schedule and Queries	0963-698-4404	
Please Contact C.M.U:						
Item No.	Unit		Quantity	Unit Cost	Amount	
PURCHASE OF OFFICE SUPPLIES TO BE USED BY HRMDD PERSONNEL IN PROVIDING SERVICES						
10	Piece	SIGN PEN, Fine Tip, Blue, liquid or gel ink, 0.5mm tip	100	17.50	1,750.00	
17	Pack	BATTERY, dry cell, size AAA, 2 pieces per blister pack	10	66.00	660.00	
40	Bottle	GLUE, all-purpose, 240grams	3	37.50	112.50	
46	Roll	TAPE, packaging, 48 mm, atleast 50 meters	20	24.50	490.00	
56	Box	CLIP, back fold, 32mm, all metal, 12pcs per box	30	20.25	607.50	
55	Piece	CORRECTION TAPE, film bases, Usable length: 8 meters, any color	70	14.50	1,015.00	
60	Piece	DATA FILE BOX, made of chipboard (min):3mm thick, with closed ends, with finger ring and pocket for label insert, width (min): 125mm, height (min): 230mm, length (min): 400mm, assorted colors <u>(green)</u>	5	110.00	550.00	
70	Box	FASTENER, metal, 50 pcs per box	10	37.50	375.00	
80	Bundle	FOLDER with tab, Legal	1	500.00	500.00	
86	Piece	MARKER, Whiteboard, Black, felt tip	24	27.50	660.00	
94	Piece	PENCIL ER, paper, heavy duty, with two hole guide,	2	150.00	300.00	
104	pad	NOTEPAD, stick-on, 76mm x 100mm	100	24.50	2,450.00	
106	piece	STENO NOTEBOOK, spiral, 60 leaves,	156	19.50	3,042.00	
109	Ream	PAPER, MULTIPURPOSE A4, 70gsm, 500 sheets per ream	74	175.00	12,950.00	
118	Piece	BALLPEN additional specs: ball pointpen, 0.5mm, good quality, black	50	4.00	200.00	
120	Pack	STICKER PAPER, white, A4 size, 10 sheets per pack, matte or glossy,	20	29.75	595.00	
122	Pack	PHOTO PAPER (additional specs: A4, 230gsm, 10pcs/pack	30	55.00	1,650.00	
136	Pack	MANILA PAPER (additional specs: 36x48 inches, 48gsm), 5 sheets per pack	30	20.00	600.00	
<p>The Supplier/Contractor acknowledges and agrees that any acts falling under Section 65 (Offenses and Penalties) and Section 69 (Imposition of Administrative Penalties and Blacklisting) of the Implementing Rules and Regulations (IRR) of Republic Act No. 9184 (Government Procurement Reform Act), as well as other relevant procurement laws and regulations, shall subject the Supplier/Contractor to blacklisting, administrative, civil, and/or criminal liabilities in accordance with applicable laws and regulations.</p>						
Total Amount in Words:		Twenty Eight Thousand Five Hundred Seven Pesos and No Centavos			GRAND TOTAL	28,507.00



LIQUIDATED DAMAGES: One-Tenth Of One Percent (0.001) of the cost of the unperformed portion of the contract for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the DSWD FOV may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.

Conforme:

GOLDEN CIRCLE ENTERPRISES

Signature over Printed Name of Supplier

Date: 08 MAY 2025

NORMAN S. LAURIO

Regional Director

Management Section

Date/Time: 8:21

WENDY G. RANCES

Date/Time:

Accountant III

ORS No.: 25-05-04494

Amount: 28,507.00