

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT FIELD OFFICE V

Regional Center Site, Rawis, Legazpi City, Albay

CALL OFF ORDER

Supplier:	GOLDEN CIRCLE ENTERPRISES	PO. No.:	COO#2025-001-015
Address:	110 PEÑARANDA ST. LEGAZPI CITY	Date:	May 14, 2025
Contact No.		Mode of Procurement:	PUBLIC BIDDING UNDER FRAMEWORK AGREEMENT
Gentlemen:	Please furnish this Office the following articles subject to the terms and conditions contained herein:	Payment Term:	30-60 Calendar Days from Receipt of SOA/Billing
		Delivery Term:	One-Time Full Delivery
Place of Delivery:	DSWD FO V, Rawis, Legazpi City	For Delivery Schedule and Queries	0963-698-4404
Date of Delivery:	15 Calendar days from Receipt of call-Off	Please Contact C.M.U:	

Item No.	Unit		Quantity	Unit Cost	Amount
PURCHASE OF OFFICE SUPPLIES FOR KALAH CIDSS NCDDP OFFICE SUPPLY USE					
#7	Piece	SIGN PEN, Fine Tip, Black, liquid or gel ink, 0.5mm tip	3000	17.50	52,500.00
#10	Piece	SIGN PEN, Fine Tip, Blue, liquid or gel ink, 0.5mm tip	3000	17.50	52,500.00
#40	Bottle	GLUE, all-purpose, 240grams	150	37.50	5,625.00
#42	Box	STAPLE WIRE, standard	200	25.00	5,000.00
#46	Roll	TAPE, packaging, 48 mm, atleast 50 meters	100	24.50	2,450.00
#47	Roll	TAPE, transparent, 24mm, atleast 50 meters	100	12.50	1,250.00
#48	Roll	TAPE, transparent, 48 mm, atleast 50 meters	100	24.50	2,450.00
#49	Roll	TWINE, plastic, 1000g per roll(min.)	20	75.00	1,500.00
#54	Box	CLIP, back fold, 19mm, all metal, 12pcs per box	100	9.25	925.00
#55	Box	CLIP, back fold, 25mm, all metal, 12pcs per box	100	14.25	1,425.00
#56	Box	CLIP, back fold, 32mm, all metal, 12pcs per box	100	20.25	2,025.00
#57	Box	CLIP, back fold, 50mm, all metal, 12pcs per box	100	52.25	5,225.00
#58	Piece	CORRECTION TAPE, film bases, Usable length: 8 meters, any color	2000	14.50	29,000.00
#59	Piece	CUTTER/UTILITY KNIFE, for general purpose, with anti-slip grip plastic molded body,	26	30.00	780.00
#65	Box	ENVELOPE, Expanding, Kraft, smooth surface, with string and eyelet or elastic strap, 100pcs/box	18	1450.00	26,100.00
#82	Set	MARKER, Fluorescent, chisel point, 3 colors per set (yellow, orange and green)	100	35.00	3,500.00
#83	Piece	MARKER, Permanent, Black, felt tip	400	15.00	6,000.00
#84	Piece	MARKER, Permanent, Blue, felt tip	400	15.00	6,000.00
#89	Box	PAPER CLIP, vinyl/plastic coated, 33mm	300	8.00	2,400.00
#90	Box	PAPER CLIP, vinyl/plastic coated, jumbo, 50mm	300	19.00	5,700.00
#94	Piece	PUNCHER, paper, heavy duty, with two hole guide	50	150.00	7,500.00
#95	Box	RUBBER BAND No. 18, 350grams	43	135.00	5,805.00
#103	Pad	NOTEPAD, stick-on, 50mm x 76mm	128	14.50	1,856.00
#104	Pad	NOTEPAD, stick-on, 76mm x 100mm	144	24.50	3,528.00
#112	Box	RECORD BOOK, 300 PAGES	136	65.00	10,270.00
#113	Box	RECORD BOOK, 500 PAGES	168	95.00	15,960.00
#96	Piece	STAMP PAD, felt, width: (min) 61mm, length (min) 102mm	78	32.50	2,535.00
#86	Piece	MARKER, Whiteboard, Black, felt tip	319	27.50	8,772.50
#87	Piece	MARKER, Whiteboard, Blue, felt tip	291	27.50	8,002.50

The Supplier/Contractor acknowledges and agrees that any acts falling under Section 65 (Offenses and Penalties) and Section 69 (Imposition of Administrative Penalties and Blacklisting) of the Implementing Rules and Regulations (IRR) of Republic Act No. 9184 (Government Procurement Reform Act), as well as other relevant procurement laws and regulations, shall subject the Supplier/Contractor to blacklisting, administrative, civil, and/or criminal liabilities in accordance with applicable laws and regulations.

Total Amount in Words:	Two Hundred Seventy Six Thousand Five Hundred Eighty Four Pesos and No Centavos	GRAND TOTAL	276,584.00
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LIQUIDATED DAMAGES: One-Tenth Of One Percent (0.001) of the cost of the unperformed portion of the contract for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the DSWD FOV may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.

Conforme:

MANILYN L. BECHAYDA
OFFICE STAFF

GOLDEN CIRCLE ENTERPRISES

Signature over Printed Name of Supplier

Date: 28 MAY 2025

NORMAN S. LAURIO

Regional Director

Funds Available:

WENDY G. RANCES

Accountant III

ORS No.:

25-05-10798

Amount:

276,584.00