

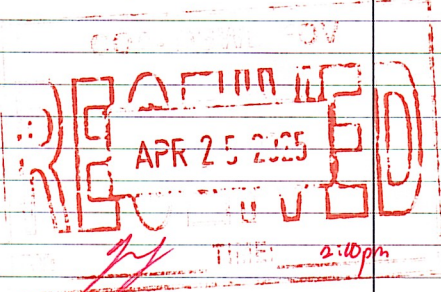
DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT FIELD OFFICE V

Regional Center Site, Rawis, Legazpi City, Albay

PURCHASE ORDER

| | | | |
|--------------------|---|-----------------------------------|---|
| Supplier: | LEGAZPI SENTRO HOTEL INC. | PO. No.: | F2025-0084 |
| Address: | L. Los Baños Ave, F. Imperial St, Legazpi Port District, Legazpi City, Albay | Date: | MARCH 18, 2025 |
| Contact No. | | Mode of Procurement: | Lease of Real Property and Venue (53.10) |
| Gentlemen: | Please furnish this Office the following articles subject to the terms and conditions contained herein: | Payment Term: | 30-60 Calendar Days from Receipt of SOA/Billing |
| | | Delivery Term: | As specified below |
| Place of Delivery: | Legazpi City, Albay | For Delivery Schedule and Queries | 0963-698-4404 |
| Date of Delivery: | As specified in the contract. | Please Contact C.M.U: | |

| Item No. | Unit | Description | Quantity | Unit Cost | Amount |
|----------|------|---|----------|-----------|-----------|
| | | PROVISION OF FOOD AND VENUE FOR THE CONDUCT OF PSD ADMINISTRATIVE STAFF QUARTERLY MEETING IN HOTEL/ RESORT IN LEGAZPI CITY | | | |
| | | March 21, 2025 | | | |
| | pax | AM Snacks, Lunch, PM Snacks & Venue | 20 | 700.00 | 14,000.00 |
| | | June 13, 2025 | | | |
| | pax | AM Snacks, Lunch, PM Snacks & Venue | 20 | 700.00 | 14,000.00 |
| | | September 4, 2025 | | | |
| | pax | AM Snacks, Lunch, PM Snacks & Venue | 20 | 700.00 | 14,000.00 |
| | | December 10, 2025 | | | |
| | pax | AM Snacks, Lunch, PM Snacks & Venue | 20 | 700.00 | 14,000.00 |
| | | Conformed with the Standard Requirements needed | | | |



Total Amount in Words: **Fifty-Six Thousand Pesos and No Centavos** **GRAND TOTAL 56,000.00**

CONDITIONS:
 LIQUIDATED DAMAGES: One-Tenth Of One Percent (0.001) of the cost of the unperformed portion of the contract for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the DSWD FOV may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.
 The Supplier/Contractor acknowledges and agrees that any acts falling under Section 65 (Offenses and Penalties) and Section 69 (Imposition of Administrative Penalties and Blacklisting) of the Implementing Rules and Regulations (IRR) of Republic Act No. 9184 (Government Procurement Reform Act), as well as other relevant procurement laws and regulations, shall subject the Supplier/Contractor to blacklisting, administrative, civil, and/or criminal liabilities in accordance with applicable laws and regulations.

Conforme:

LEGAZPI SENTRO HOTEL INC.
 Signature over Printed Name of Supplier

NORMAN S. LAURIO
 Regional Director

Contract Management Section Date: 3/21/25

Funds Available: 44,374 Date/Time: 3:45

Out: **WENDY G. RANCES** Accountant III

ORS No.: 25-03 -07696

Amount: 56,000.00