

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT FIELD OFFICE V

Regional Center Site, Rawis, Legazpi City, Albay

PURCHASE ORDER

Supplier:	LEGAZPI SENTRO HOTEL, INC.		PO. No.:	F 2025-0185	
Address:	Luis Los Baños Bldg. Imperial St. Capantawan, Legazpi city		Date:	May 14, 2025	
Contact No.			Mode of Procurement:	Lease of Real Property and Venue (53.10)	
Gentlemen:	Please furnish this Office the following articles subject to the terms and conditions contained herein:		Payment Term:	30-60 Calendar Days from Receipt of SOA/Billing	
Place of Delivery:	Legazpi City, Albay		Delivery Term:	As specified below	
Date of Delivery:	As specified in the contract.		For Delivery Schedule and Queries Please Contact C.M.U:	0963-698-4404	
Item No.	Unit		Quantity	Unit Cost	Amount
		PROVISION OF FOOD AND VENUE FOR THE TARUMAN 2025: JOINT CONSULTATIVE ASSESSMENT OF THE JOINT MEMORANDUM CIRCULAR OF DILG AND DSWD WITH THE PROVINCIAL AND CITY/ MUNICIPAL LOCAL GOVERNMENT UNITS IN LEGAZPI CITY			
		June 5, 2025			
	pax	AM Snack, Lunch, PM Snack and Rental of Venue	84	700.00	58,800.00
		In a HOTEL in LEGAZPI CITY			
		Note: With attached Standard Requirements			
		This encompasses all requirements conformed in the Request for Quotation (RFQ) and Checklist End-User Requirements for Venues and Accommodation for DSWD Activities. In the event of fortuitous events or other circumstances leading to a reduced number of participants, adjustments will be made either prior to the activity or in the subsequent days, in coordination with the End-User.			
Total Amount in Words:			Fifty Eight Thousand Eight Hundred Pesos and No Centavos		GRAND TOTAL 58,800.00

CONDITIONS:

LIQUIDATED DAMAGES: One-Tenth Of One Percent (0.001) of the cost of the unperformed portion of the contract for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the DSWD FOV may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.

The Supplier/Contractor acknowledges and agrees that any acts falling under Section 65 (Offenses and Penalties) and Section 69 (Imposition of Administrative Penalties and Blacklisting) of the Implementing Rules and Regulations (IRR) of Republic Act No. 9184 (Government Procurement Reform Act), as well as other relevant procurement laws and regulations, shall subject the Supplier/Contractor to blacklisting, administrative, civil, and/or criminal liabilities in accordance with applicable laws and regulations.

Conforme:

LEGAZPI SENTRO HOTEL, INC.

Signature over Printed Name of Supplier

Date: May 28, 2025

NORMAN S. LAURIO

Regional Director

Funds Available:

WENDY G. RANCES

Accountant III

ORS No.:

25-05-04954

Amount:

58,800.00