

## DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT FIELD OFFICE V

Regional Center Site, Rawis, Legazpi City, Albay

## PURCHASE ORDER

Supplier:	<b>LEGAZPI SENTRO HOTEL INC.</b>	PO. No.:	<b>F2025-0194</b>
Address:	<b>LEGAZPI CITY</b>	Date:	<b>MAY 15, 2025</b>
Contact No.		Mode of Procurement:	Lease of Real Property and Venue (53.10)
Gentlemen:	Please furnish this Office the following articles subject to the terms and conditions contained herein:	Payment Term:	30-60 Calendar Days from Receipt of SOA/Billing
		Delivery Term:	As specified below
Place of Delivery:	As specified in the contract	For Delivery Schedule and Queries	0963-698-4404
Date of Delivery:	As specified in the contract.	Please Contact C.M.U:	

Item No.	Unit		Quantity	Unit Cost	Amount
		PROVISION OF FOOD, VENUE, AND ACCOMMODATION FOR THE TRAINING ON BASIC SOCIAL WORK COUNSELING FOR FIELD IMPLEMENTERS			
		LOT 1			
		Venue: Hotel / Resort in Legazpi City			
		June 24, 2025 (Day 1)			
pax		Lunch, PM Snacks, and Rental of Venue	5	575.00	2,875.00
pax		Lunch, PM Snacks with Free use of Hall, Dinner and Accommodation	35	2,075.00	72,625.00
		June 25, 2025 (Day 2)			
pax		AM Snacks, Lunch, PM Snacks, and Rental of Venue	5	750.00	3,750.00
pax		Breakfast, AM Snacks, Lunch, PM Snacks, with Free use of Hall, Dinner and Accommodation	35	2,250.00	78,750.00
		June 26, 2025 (Day 3)			
pax		AM Snacks, Lunch, PM Snacks, and Rental of Venue	5	750.00	3,750.00
pax		Breakfast, AM Snacks, Lunch, PM Snacks, with Free use of Hall, Dinner and Accommodation	35	2,250.00	78,750.00
		June 27, 2025 (Day 4)			
pax		AM Snacks	5	235.00	1,175.00
pax		Breakfast and AM Snacks with Free use of Hall	35	235.00	8,225.00
		Note: Please see the attached Standard Requirements for Venues and Accommodation (ANNEX 1)			
		Note: Guaranteed number to be served Food on the 1st day or to be adjusted as per advance advice of the end user. Food and Accommodation on the 2nd day onwards should be adjusted based on the actual number of participants.			

MAY 29 2025  
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Total Amount in Words:	Two Hundred Forty-Nine Thousand Nine Hundred Pesos and No Centavos	GRAND TOTAL	249,900.00
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## CONDITIONS:

LIQUIDATED DAMAGES: One-Tenth Of One Percent (0.001) of the cost of the unperformed portion of the contract for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the DSWD FOV may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.

The Supplier/Contractor acknowledges and agrees that any acts falling under Section 65 (Offenses and Penalties) and Section 69 (Imposition of Administrative Penalties and Blacklisting) of the Implementing Rules and Regulations (IRR) of Republic Act No. 9184 (Government Procurement Reform Act), as well as other relevant procurement laws and regulations, shall subject the Supplier/Contractor to blacklisting, administrative, civil, and/or criminal liabilities in accordance with applicable laws and regulations.

Conforme:

LEGASPI SENTRO HOTEL INC.

Signature over Printed Name of Supplier

Date: MAY 28, 2025

NORMAN S. LAURIO

Regional Director

Funds Available:

WENDY G. RANCES

Accountant III

ORS No.:

Amount:

25-05-05392

249,900.00