

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT FIELD OFFICE V
Regional Center Site, Rawis, Legazpi City, Albay

PURCHASE ORDER

Supplier:	LEGAZPI SENTRO HOTEL INC.		PO. No.:	F 2025-0203	
Address:	Luis Los Baños Bldg. Imperial St., Capantawan, Legazpi City		Date:	May 22, 2025	
Contact No.			Mode of Procurement:	Lease of Real Property and Venue (53.10)	
Gentlemen:	Please furnish this Office the following articles subject to the terms and conditions contained herein:		Payment Term:	30-60 Calendar Days from Receipt of SOA/Billing	
			Delivery Term:	As specified below	
Place of Delivery:	As specified in the contract		For Delivery Schedule and Queries	0963-698-4404	
Date of Delivery:	As specified in the contract.		Please Contact C.M.U:		
Item No.	Unit		Quantity	Unit Cost	Amount
		PROVISION OF FOOD, VENUE AND ACCOMMODATION FOR THE TRAINING ON GENDER EQUALITY AND SOCIAL INCLUSION MAINSTREAMING FOR PANTAWID PAMILYA PROGRAM FIELD IMPLEMENTERS IN LEGAZPI CITY			
		August 19, 2025			
	pax	Lunch and PM Snack with Use of Hall	50	580.00	29,000.00
	pax	Dinner and Accommodation	45	1,500.00	67,500.00
		August 20, 2025			
	pax	Breakfast	45		
	pax	AM Snack, Lunch and PM Snack with Use of Hall	50	760.00	38,000.00
	pax	Dinner and Accommodation	45	1,500.00	67,500.00
		August 21, 2025			
	pax	Breakfast	45		
	pax	AM Snack, Lunch and PM Snack with Use of Hall	50	760.00	38,000.00
	pax	Dinner and Accommodation	45	1,500.00	67,500.00
		August 22, 2025			
	pax	Breakfast	45		
	pax	AM Snack with Use of Hall	50	230.00	11,500.00
		In a HOTEL in LEGAZPI CITY			
		Note: With attached Standard Requirements			
		This encompasses all requirements conformed in the Request for Quotation (RFQ) and Checklist End-User Requirements for Venues and Accommodation for DSWD Activities. In the event of fortuitous events or other circumstances leading to a reduced number of participants, adjustments will be made either prior to the activity or in the subsequent days in coordination with the End-User			
Total Amount in Words:	Three Hundred Nineteen Thousand Pesos and No Centavos			GRAND TOTAL	319,000.00

CONDITIONS:

LIQUIDATED DAMAGES: One-Tenth Of One Percent (0.001) of the cost of the unperformed portion of the contract for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the DSWD FOV may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.

The Supplier/Contractor acknowledges and agrees that any acts falling under Section 65 (Offenses and Penalties) and Section 69 (Imposition of Administrative Penalties and Blacklisting) of the Implementing Rules and Regulations (IRR) of Republic Act No. 9184 (Government Procurement Reform Act), as well as other relevant procurement laws and regulations, shall subject the Supplier/Contractor to blacklisting, administrative, civil, and/or criminal liabilities in accordance with applicable laws and regulations.

Conforme:

LEGAZPI SENTRO HOTEL INC.

Signature over Printed Name of Supplier

Date: 6-18-2025

NORMAN S. LAURIO

Regional Director

Funds Available:

WENDY G. RANCES

Accountant III

ORS No.:

25-06-06100

Amount:

319,000.00