PR No.: F 2506-0249
End-User: PSD - Crisis Intervention Section

DRN: V-FO-PSD-A-PR-25-05-35215-S

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT FIELD OFFICE V
Regional Center Site, Rawis, Legazpi City, Albay

PURCHASE ORDER

Supplier:	**LEGAZPI SENTRO HOTEL, INC.**	PO. No.:	**F 2025-0223**
Address:	Capantawan, Legazpi City	Date:	July 03, 2025
Contact No.		Mode of Procurement:	Lease of Real Property and Venue (53.10)
Gentlemen:	Please furnish this Office the following articles subject to the terms and conditions contained herein:	Payment Term:	30-60 Calendar Days from Receipt of SOA/Billing
		Delivery Term:	As specified below
Place of Delivery:	Legazpi City, Albay	For Delivery Schedule and Queries Please Contact C.M.U:	0963-698-4404
Date of Delivery:	As specified in the contract.		

Item No.	Unit		Quantity	Unit Cost	Amount
		PROVISION OF FOOD AND VENUE FOR HYBRID DIGITAL PAYOUT EVALUATION			
		Venue: Any Restaurant / Hotel in Legazpi City			
		July 4, 2025			
	pax	*AM Snacks, Lunch, PM Snacks & Venue*	45	750.00	33,750.00
		Amenities: Free flowing coffee and water Free use of hall, WiFi, LCD Projector Free use of PA System, with 2-3 functional microphones Secretariat table, white board pen and eraser			
		Note: With attached Standard Requirements			
		This encompasses all requirements conformed in the Request for Qoutation (RFQ) and Checklist End-User Requirements for Venues and Accommodation for DSWD Activities. In the event of fortuitous events or other circumstances leading to a reduced number of participants, adjustments will be made either prior to the activity or in the subsequent days, in coordination with the End-User.			
Total Amount in Words:		Thirty Three Thousand Seven Hundred Fifty Pesos and No Centavos		**GRAND TOTAL**	**33,750.00**

CONDITIONS:
LIQUIDATED DAMAGES: One-Tenth Of One Percent (0.001) of the cost of the unperformed portion of the contract for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the DSWD FOV may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.
The Supplier/Contractor acknowledges and agrees that any acts falling under Section 65 (Offenses and Penalties) and Section 69 (Imposition of Administrative Penalties and Blacklisting) of the Implementing Rules and Regulations (IRR) of Republic Act No. 9184 (Government Procurement Reform Act), as well as other relevant procurement laws and regulations, shall subject the Supplier/Contractor to blacklisting, administrative, civil, and/or criminal liabilities in accordance with applicable laws and regulations.

Conforme:

LEGAZPI SENTRO HOTEL, INC.
Signature over Printed Name of Supplier
Date: JUL 03 2025

NORMAN S. LAURIO
Regional Director

Funds Available:

WENDY G. RANCES
Accountant III

ORS No.: 25-07-08571
Amount: 33,750.00