

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT FIELD OFFICE V

Regional Center Site, Rawis, Legazpi City, Albay

PURCHASE ORDER

Supplier:	NEW EVANESS EDUCATIONAL SUPPLY & GENERAL MERCHANDISE	PO. No.:	NF2025-0255
Address:	MABINI ST. LEGAZPI CITY	Date:	6/27/25
Contact No.		Mode of Procurement:	Small Value Procurement (53.9)
Gentlemen:	Please furnish this Office the following articles subject to the terms and conditions contained herein:	Payment Term:	30-60 Calendar Days from Receipt of SOA/Billing
		Delivery Term:	One-Time Full Delivery
Place of Delivery:	DSWD FO V, Rawis, Legazpi City	For Delivery Schedule and Queries	0963-698-4404
Date of Delivery:	30 working days upon the receipt of Purchase Order	Please Contact C.M.U:	

Item No.	Unit		Quantity	Unit Cost	Amount
PURCHASE OF FURNITURES AND FIXTURES FOR USE OF FMD/ BUDGET SECTION					
	unit	EXECUTIVE OFFICE TABLE Material: MFC table top, steel frame/ legs Color: Table top wood color Center pull-out drawer with safety lock Side drawers on both side with safety lock Dimensions: ≥135cm(L) x 70-75cm(W) Desk shape: Standard Body color: Light grey	1	16,650.00	16,650.00
	unit	EXECUTIVE OFFICE CHAIR High black leather chair 360 swivel Reclining back rest Armrest in chrome with PU covered Mechanism base: Aluminum alloy Color: Black	1	6,850.00	6,850.00
This encompasses all requirements conformed in the Request for Quotation (RFQ) and Checklist End-User Requirements for Venues and Accommodation for DSWD Activities. In the event of fortuitous events or other circumstances leading to a reduced number of participants, adjustments will be made either prior to the activity or in the subsequent days, in coordination with the End-User.					
Total Amount in Words: Twenty Three Thousand Five Hundred Pesos and No Centavos				GRAND TOTAL	23,500.00

CONDITIONS:

LIQUIDATED DAMAGES: One-Tenth Of One Percent (0.001) of the cost of the unperformed portion of the contract for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the cost of the contract, the DSWD FOV may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.
The Supplier/Contractor acknowledges and agrees that any acts falling under Section 65 (Offenses and Penalties) and Section 69 (Imposition of Administrative Penalties and Blacklisting) of the Implementing Rules and Regulations (IRR) of Republic Act No. 9184 (Government Procurement Reform Act), as well as other relevant procurement laws and regulations, shall subject the Supplier/Contractor to blacklisting, administrative, civil, and/or criminal liabilities in accordance with applicable laws and regulations.

Conforme:

NEW EVANESS EDUCATIONAL SUPPLY & GENERAL

Signature over Printed Name of Supplier

Date: 7/7/25

NORMAN S. LAURIO

Regional Director

Funds Available:

WENDY G. RANCES

Accountant III

ORS No.:

Amount:

25-06-07745

23,500.00