

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT FIELD OFFICE V  
Regional Center Site, Rawis, Legazpi City, Albay

PURCHASE ORDER

Supplier:	NUPRINT MASTER	PO. No.:	NF2025-0258
Address:	BONOT, LEGAZPI CITY	Date:	6/27/25
Contact No.		Mode of Procurement:	Small Value Procurement (53.9)
Gentlemen:	Please furnish this Office the following articles subject to the terms and conditions contained herein:	Payment Term:	30-60 Calendar Days from Receipt of SOA/Billing
		Delivery Term:	One-Time Full Delivery
Place of Delivery:	DSWD FO V, Rawis, Legazpi City	For Delivery Schedule and Queries	
Date of Delivery:	14 working days upon the receipt of Purchase Order.	Please Contact C.M.U.:	0963-698-4404

Item No.	Unit		Quantity	Unit Cost	Amount
		LABOR AND MATERIALS FOR THE PRODUCTION OF MAILING ENVELOPE FOR USE OF PROCUREMENT MANAGEMENT SECTION-CMU			-
	box	CUSTOMIZED MAILING ENVELOPE, 500's/ box With DSWD logo Window type Color print 2 sides  PLEASE SEE ATTACHED SAMPLE DESIGN	2	3,000.00	6,000.00
<p>This encompasses all requirements conformed in the Request for Quotation (RFQ) and Checklist End-User Requirements for Venues and Accommodation for DSWD Activities. In the event of fortuitous events or other circumstances leading to a reduced number of participants, adjustments will be made either prior to the activity or in the subsequent days, in coordination with the End-User.</p>					

11:08 am

Total Amount in Words:	Six Thousand Pesos and No Centavos	GRAND TOTAL	6,000.00
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CONDITIONS:  
LIQUIDATED DAMAGES: One-Tenth Of One Percent (0.001) of the cost of the unperformed portion of the contract for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the DSWD FOV may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.  
The Supplier/Contractor acknowledges and agrees that any acts falling under Section 65 (Offenses and Penalties) and Section 69 (Imposition of Administrative Penalties and Blacklisting) of the Implementing Rules and Regulations (IRR) of Republic Act No. 9184 (Government Procurement Reform Act), as well as other relevant procurement laws and regulations, shall subject the Supplier/Contractor to blacklisting, administrative, civil, and/or criminal liabilities in accordance with applicable laws and regulations.

Conferme:

JESSICA P. ESCAROS  
Atty. Jeffrey B. Aguilar, CPA  
NUPRINT MASTER

Signature over Printed Name of Supplier

Date:

JUL 14 2025

NORMAN S. LAURIO  
Regional Director

Funds Available:

WENDY G. RANCES  
Accountant III

ORS No.:

25-07-08511

Amount:

6,000.00