

**DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT FIELD OFFICE V**  
 Regional Center Site, Rawis, Legazpi City, Albay

**PURCHASE ORDER  
 (TOYOTA ALBAY)**

Supplier:	Brgy. Salvacion, Daraga, Albay		
Address:	PO. No.:	NF2025-0086	
Contact No.:	Date:	MARCH 21, 2025	
Gentlemen:	Mode of Procurement:	Small Value Procurement (53.9)	
	Payment Term:	30-60 Calendar Days from Receipt of SOA/Billing	
Place of Delivery:	Delivery Term:	One-Time Full Delivery	
Date of Delivery:	As specified in the contract		
Item No. / Unit:	7 working days upon the receipt of Purchase Order.		

**LABOR AND MATERIALS FOR THE PREVENTIVE MAINTENANCE CHECK UP / CHANGE OIL OF 360,000 KMS FOR DSWD FO V SERVICE VEHICLE TOYOTA HI - LUX WITH PLATE NO. SJD 595**

For Delivery Schedule and Queries  
 Please Contact: **COA - DSWD FOV** 0963-698-4404

**RECEIVED**  
 APR 07 2025  
 9:40am

Quantity	Unit Cost	Amount
<b>LABOR</b>		
1		
1		
1		
1		
<b>PARTS</b>		
8	815.00	6,520.00
1	550.00	550.00
1	40.00	40.00
1	120.00	120.00
1	900.00	900.00
1	1,560.00	1,560.00
1	915.00	915.00
1	915.00	915.00
1	915.00	915.00
1	1,460.00	1,460.00
1	1,192.00	1,192.00
2	250.00	500.00
1	4,000.00	4,000.00
4	1,100.00	4,400.00
1	1,100.00	1,100.00
3	390.00	1,170.00
1	1,250.00	1,250.00
1	622.00	622.00

Contract Management Section  
 In: 4/4/25 Date/Time: \_\_\_\_\_

Total Amount in Words: Thirty-Five Thousand Eight Hundred Forty-One Pesos and No Centavos

Out: \_\_\_\_\_ Date/Time: \_\_\_\_\_

**GRAND TOTAL 35,841.00**

**CONDITIONS:**  
 LIQUIDATED DAMAGES: One-Tenth Of One Percent (0.001) of the cost of the unperformed portion of the contract for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the DSWD FOV may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.  
 The Supplier/Contractor acknowledges and agrees that any acts falling under Section 65 (Offenses and Penalties) and Section 69 (Imposition of Administrative Penalties and Blacklisting) of the Implementing Rules and Regulations (IRR) of Republic Act No. 9184 (Government Procurement Reform Act), as well as other relevant procurement laws and regulations, shall subject the Supplier/Contractor to blacklisting, administrative, civil, and/or criminal liabilities in accordance with applicable laws and regulations.

Conforme: \_\_\_\_\_  
 Signature over Printed Name of Supplier  
**(TOYOTA ALBAY)**  
 Date: 4-04-25

**NORMAN S. LAURIO**  
 Regional Director

Accounts Available: \_\_\_\_\_  
**WENDY G. RANCES**  
 Accountant III

ORS No.: 25-03-00226  
 Amount: 35,841.00