

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT FIELD OFFICE V

Regional Center Site, Rawis, Legazpi City, Albay

PURCHASE ORDER

Supplier:	QUEEN MARICEL INN		PO. No.:	F2025-0121	
Address:	San Isidro Village, Virac, Catanduanes		Date:	March 31, 2025	
Contact No.	09204179994		Mode of Procurement:	Lease of Real Property and Venue (53.10)	
Gentlemen:	Please furnish this Office the following articles subject to the terms and conditions contained herein:		Payment Term:	30-60 Calendar Days from Receipt of SOA/Billing	
			Delivery Term:	As specified below	
Place of Delivery:	Virac, Catanduanes		For Delivery Schedule and Queries	0963-698-4404	
Date of Delivery:	As specified in the contract.		Please Contact C.M.U:		
Item No.	Unit		Quantity	Unit Cost	Amount
		FOOD AND VENUE FOR THE CONDUCT OF ZERO HUNGER SEMESTRAL MEETING IN VIRAC, CATANDUANES			
		June 27, 2025			
	pax	AM Snacks, Lunch, PM Snacks & Venue	21	675.00	14,175.00
		Type of Serving: Guided Buffet			
		The Service Provider shall provide a menu			
		DSWD will select from the list (3 viands, vegetables, pork, fish (no dory fish) or chicken, soup, dessert and rice)			
		Can adjust for the menu of some participants who have food restriction			
		Amenities:			
		Free flowing coffee & mineral/purified drink water			
		Provision of Sound system with 2 microphones and extensions			
		Free use of LCD Projector and LCD Screen			
		Provision of strong and reliable internet connection (atleast 35 mbps)			
		Standby generator			
		Note:			
		Preferably a hotel which can provide food and training hall; not a caterer who subcontract venue			
		This encompasses all requirements conformed in the Request for Quotation (RFQ) and Checklist End-User Requirements for Venues and Accommodation for DSWD Activities. In the event of fortuitous events or other circumstances leading to a reduced number of participants, adjustments will be made either prior to the activity or in the subsequent days, in coordination with the End-User.			
Total Amount in Words:	Fourteen Thousand One Hundred Seventy Five Pesos and No Centavos			GRAND TOTAL	14,175.00

CONDITIONS:
LIQUIDATED DAMAGES: One-Tenth Of One Percent (0.001) of the cost of the unperformed portion of the contract for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the DSWD FOV may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.
The Supplier/Contractor acknowledges and agrees that any acts falling under Section 65 (Offenses and Penalties) and Section 69 (Imposition of Administrative Penalties and Blacklisting) of the Implementing Rules and Regulations (IRR) of Republic Act No. 9184 (Government Procurement Reform Act), as well as other relevant procurement laws and regulations, shall subject the Supplier/Contractor to blacklisting, administrative, civil, and/or criminal liabilities in accordance with applicable laws and regulations.

Conforme:

QUEEN MARICEL INN
Signature over Printed Name of Supplier
Date: 4/21/25

NORMAN S. LAURIO
Regional Director

Funds Available:

WENDY G. RANCES
Accountant III

ORS No.: 25-04-03285
Amount: 14,175.00

NOTICE OF AWARD

March 25, 2025

THE MANAGER

QUEEN MARICEL INN

San Isidro Village, Virac, Catanduanes

Dear Sir/Madame:

This is to notify you that your quotation for FOOD AND VENUE FOR THE CONDUCT OF ZERO HUNGER SEMESTRAL MEETING IN VIRAC, CATANDUANES with a Contract Price of FOURTEEN THOUSAND ONE HUNDRED SEVENTY FIVE PESOS AND NO CENTAVOS (P14,175.00) has been determined to be the LOWEST CALCULATED AND RESPONSIVE BID.

We shall send the approved Purchase Order of the said project at the soonest possible time. We appreciate your interest in this opportunity and we look forward to your satisfactory performance of your obligations under the project.

Very truly yours,

NORMAN S. LAURIO

Regional Director

Conforme:


ALAISANICOLE P. GABELO
Queen Maricel Inn

Name of Bidder:

Date Received:

4/21/25

Contract Management Section DSWD Field Office V, Regional Center Site, Rawis, Legazpi City, Philippines 4500

In: 3/28/25 Date/Time: 9:59

Website: <http://www.dswd.gov.ph>, <http://fo5.dswd.gov.ph>

Out: _____ Date/Time: _____