

## DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT FIELD OFFICE V


Regional Center Site, Rawis, Legazpi City, Albay

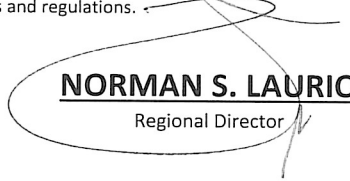
## PURCHASE ORDER


Supplier:	<b>LEGAZPI SENTRO HOTEL, INC</b>		PO. No.:	<b>F 2025-0173</b>	
Address:	LEGAZPI CITY, ALBAY		Date:	April 30, 2025	
Contact No.			Mode of Procurement:	Lease of Real Property and Venue (53.10)	
Gentlemen:	Please furnish this Office the following articles subject to the terms and conditions contained herein:		Payment Term:	30-60 Calendar Days from Receipt of SOA/Billing	
Place of Delivery:	As specified in the contract		Delivery Term:	As specified below	
Date of Delivery:	As specified in the contract.		For Delivery Schedule and Queries	0963-698-4404	
Item No.	Unit		Quantity	Unit Cost	Amount
		<b>PROVISION OF ACCOMMODATION FOR RPs DURING THE VDRC VALIDATION VISIT AND TECHNICAL SESSION FOR DSWD FO V IN LEGAZPI CITY</b>			
	pax	<b>May 6, 2025</b> Accommodation	5	1,700.00	8,500.00
	pax	<b>May 7, 2025</b> Accommodation	5	1,700.00	8,500.00
	pax	<b>May 8, 2025</b> Accommodation	5	1,700.00	8,500.00
	pax	<b>May 9, 2025</b> Accommodation	5	1,700.00	8,500.00
		Requirements: Inclusion of complimentary breakfast each day One(1) room with 4 single bed for MALE One(1) single room for FEMALE Spaceous room Wifi connectivity Hot and cold shower Space/ meeting for atleast 5 pax Shuttle vehicle to transport going to BIA(optional)			
		This encompasses all requirements conformed in the Request for Quotation (RFQ) and Checklist End-User Requirements for Venues and Accommodation for DSWD Activities. In the event of fortuitous events or other circumstances leading to a reduced number of participants, adjustments will be made either prior to the activity or in the subsequent days, in coordination with the End-User.			
Total Amount in Words:		Thirty Four Thousand Pesos and No Centavos		GRAND TOTAL	<b>34,000.00</b>

**CONDITIONS:**  
LIQUIDATED DAMAGES: One-Tenth Of One Percent (0.001) of the cost of the unperformed portion of the contract for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the DSWD FOV may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.  
The Supplier/Contractor acknowledges and agrees that any acts falling under Section 65 (Offenses and Penalties) and Section 69 (Imposition of Administrative Penalties and Blacklisting) of the Implementing Rules and Regulations (IRR) of Republic Act No. 9184 (Government Procurement Reform Act), as well as other relevant procurement laws and regulations, shall subject the Supplier/Contractor to blacklisting, administrative, civil, and/or criminal liabilities in accordance with applicable laws and regulations.

Conforme:

  
**LEGAZPI SENTRO HOTEL, INC**  
 Signature over Printed Name of Supplier  
 Date: MAY 06 2025

  
**NORMAN S. LAURIO**  
 Regional Director

Funds Available:  <div style="text-align: center;">   <b>WENDY G. RANCES</b>          Accountant III       </div>	ORS No.: <u>25-05-04551</u> Amount: <u>34,000.00</u>
--	---

## NOTICE OF AWARD

April 30, 2025

**THE MANAGER**  
**LEGAZPI SENTRO HOTEL, INC**  
LEGAZPI CITY, ALBAY

Dear Sir/Madame:

This is to notify you that your quotation for PROVISION OF ACCOMMODATION FOR RPs DURING THE VDRC VALIDATION VISIT AND TECHNICAL SESSION FOR DSWD FO V IN LEGAZPI CITY with a Contract Price of THIRTY FOUR THOUSAND PESOS AND NO CENTAVOS (P34,000.00) has been determined to be the LOWEST CALCULATED AND RESPONSIVE BID.

We shall send the approved Purchase Order of the said project at the soonest possible time. We appreciate your interest in this opportunity and we look forward to your satisfactory performance of your obligations under the project.

Very truly yours,

  
**NORMAN S. LAURIO**  
Regional Director

Conforme:

Name of Bidder: EDELYN MAE BINAS

Date Received: MAY 10 2025 5/6/25