

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT FIELD OFFICE V  
Regional Center Site, Rawis, Legazpi City, Albay

PURCHASE ORDER

Supplier:	<b>SHARMILA PRINTING PRESS &amp; ADVERTISING</b>	PO. No.:	<b>NF 2025-0195</b>
Address:	P-4 RAWIS LEGAZPI CITY	Date:	May 09, 2025
Contact No.		Mode of Procurement:	Small Value Procurement (53.9)
Gentlemen:	Please furnish this Office the following articles subject to the terms and conditions contained herein:	Payment Term:	30-60 Calendar Days from receipt of SOA/Billing
Place of Delivery:	DSWD FO V, Rawis, Legazpi City	Delivery Term:	<b>One-Time Full Delivery</b>
Date of Delivery:	20 days after the approval of sample material/s.	For Delivery Schedule and Queries Please Contact C.M.U:	0963-698-4404

Item No.	Unit		Quantity	Unit Cost	Amount
	piece	<b>LABOR AND MATERIALS FOR THE PRODUCTION OF DSWD RED VESTS</b> <b>RED VESTS</b> Specifications: <b>Inside Vests Design</b> Front inside mesh cloth: For breathable ventilation Material: Mesh cloth Center wrap around string: for tightening the vest. Color: Red. Material: Manufacturer Two (2) secret pockets: Valuables Must be enclosed by plastic zipper. Zipper must be underneath the mesh lining Bottom wrap around string: For tightening the vest Material: Strong thick cotton string Back inside mesh cloth: for breathable ventilation, material: mesh cloth <b>Back Vest Design</b> Hood with zipper enclosed in collar: for protection from sun and drizzle. Hood must be lightweight, water resistant Collar: Holder for the hood, height: 1 1/2 inch DSWD logos for identification. Color: White luminous thread Middle reflectorized strap: For increased visibility Reflectorized strap, height: 2 inches Lock: Heavy duty size release, Buckle: For tightening and loosening the vest, Material: Plastic, Color: black Large pockets: Pocket for large essentials Reflectorized strap: For increased visibility, reflectorized strap, Height: 2 inches (bust and bottom area) <b>Front Vest Design</b> Color: red Collar Lock button: rivet W/ cap holder, locked with rivet button DSWD and Quick response team logos for identification. Color: White, Luminous Thread Upper and bottom reflectorized straps. Color: Gray Zipper and lower wrap-around string			
	piece	<b>Small:</b> Body length: 27 inches Shoulder: 18 inches Chest: 37 inches Armhole: 9.5 inches	15	1,450.00	21,750.00
	piece	<b>Medium:</b> Body length: 28 inches Shoulder: 19 inches Chest: 39 inches Armhole: 9.8 inches	15	1,450.00	21,750.00
	piece	<b>Large:</b> Body length: 29 inches Shoulder: 20 inches Chest: 41 inches Armhole: 10 inches	8	1,450.00	11,600.00
	piece	<b>Extra Large</b> Body length: 30 inches Shoulder: 21 inches Chest: 43 inches Armhole: 10.3 inches	4	1,450.00	5,800.00
		Terms: Samples for the items should be provided to end-user for approval prior to mass production This encompasses all requirements conformed in the Request for Quotation (RFQ) and Checklist End-User Requirements for Venues and Accommodation for DSWD Activities. In the event of fortuitous events or other circumstances leading to a reduced number of participants, adjustments will be made either prior to the activity or in the subsequent days, in coordination with the End-User.			
Total Amount in Words:		City Thousand Nine Hundred Pesos and No Centavos	GRAND TOTAL	60,900.00	

**CONDITIONS:**  
LIQUIDATED DAMAGES: One-Tenth Of One Percent (0.001) of the cost of the unperformed portion of the contract for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the DSWD FOV may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.  
The Supplier/Contractor acknowledges and agrees that any acts falling under Section 65 (Offenses and Penalties) and Section 69 (Imposition of Administrative Penalties and Blacklisting) of the Implementing Rules and Regulations (IRR) of Republic Act No. 9184 (Government Procurement Reform Act), as well as other relevant procurement laws and regulations, shall subject the Supplier/Contractor to blacklisting, administrative, civil, and/or criminal liabilities in accordance with applicable laws and regulations.

Conforme:

**SHARMILA PRINTING PRESS & ADVERTISING**

Signature over Printed Name of Supplier  
Date:

**NORMAN S. LAURIO**  
Regional Director

Funds Available:

**WENDY G. RANCES**  
Accountant III

ORS No.:

Amount:

25-05-04780  
60,900.00

## NOTICE OF AWARD

May 5, 2025

THE MANAGER

**SHARMILA PRINTNG PRESS & ADVERTISING**

P-4 Rawis, Legazpi City

Dear Sir/Madame:

This is to notify you that your quotation for LABOR AND MATERIALS FOR THE PRODUCTION OF DSWD RED VESTS with a Contract Price of SIXTY THOUSAND NINE HUNDRED PESOS AND NO CENTAVOS (P60,900.00) has been determined to be the LOWEST CALCULATED AND RESPONSIVE BID.

We shall send the approved Purchase Order of the said project at the soonest possible time. We appreciate your interest in this opportunity and we look forward to your satisfactory performance of your obligations under the project.

Very truly yours,

  
**NORMAN S. LAURIO**  
Regional Director

Conforme:

Name of Bidder: ZYRA M. ABIERA  
Date Received: May 5, 2025

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Contract Management Section DSWD Field Office V, Regional Center Site, Rawis, Legazpi City, Philippines 4500  
In: 5/8/25 Date/Time: 2:07 PM Website: <http://www.dswd.gov.ph>, <http://fo5.dswd.gov.ph>  
Out: \_\_\_\_\_ Date/Time: \_\_\_\_\_