

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT OFFICE V
 Regional Center Site, Rawis, Legazpi City, Albay
REQUEST FOR QUOTATION

Company Name: _____
 Company Address: _____
 Contact No.: _____
 PhilGEPS Certificate No.: _____

P.R. No. F 2502-0129
 Date: February 26, 2025
 Mode of Procurement: Lease of Real Property and Venue (53.10)
 TIN: _____

Please quote your lowest government price for the following item(s) specified below. Check/tick the "COMPLY" box if bidder complies with the specifications. A quotation containing unchecked/unticked "COMPLY" boxes would be automatically rated as "FAILED".

ITEM NO.	QTY.	UNIT	ITEM DESCRIPTION AND SPECIFICATIONS	Kindly CHECK to signify compliance to the specs.	UNIT COST	TOTAL COST
			PROVISION OF FOOD AND VENUE FOR THE CONDUCT OF EPAHP INTERNAL RCT MEETING			
			Venue: Hotel in Legazpi City			
			March 6, 2025			
	25	pax	AM Snacks, Lunch, PM Snacks & Venue	<input type="checkbox"/> Comply		
			June 26, 2025			
	25	pax	AM Snacks, Lunch, PM Snacks & Venue	<input type="checkbox"/> Comply		
			Health Standards			
			Inter Agency Task Force (IATF) Compliant	<input type="checkbox"/> Comply		
			The Service Provider shall provide a menu for selection of End User	<input type="checkbox"/> Comply		
			Menu shall include three (3) viands (Pork, Chicken, Beef or Fish), Vegetable, Soup and Dessert (No Dory Fish in the menu)	<input type="checkbox"/> Comply		
			Free flowing of coffee and water	<input type="checkbox"/> Comply		
			Plated AM and PM Snacks	<input type="checkbox"/> Comply		
			Assisted Buffet for Lunch	<input type="checkbox"/> Comply		
			Can accommodate request of participants with special dietary meals/non-pork eaters or Muslim participants	<input type="checkbox"/> Comply		
			Amenities:			
			Stable internet connection and wifi (atleast 35 mbps internet connection)	<input type="checkbox"/> Comply		
			Basic Sound system and Projector	<input type="checkbox"/> Comply		
			Note: In case of fortuitous events or other circumstances that the number of participants is reduced, adjustment shall be made prior to the conduct of the activity or in the succeeding days.	<input type="checkbox"/> Comply		
			Page 1 of 1			
			Approved Budget for the Contract:		PHP 35,000.00	

IMPORTANT REMINDERS:

- Price quotation/s must be valid for a period of 30 days from the date of submission.
- DELIVERY PERIOD: As specified in the contract.**
- PLACE OF DELIVERY: Legazpi City, Albay.**
- The project shall be AWARDED:** (a) as one contract (b) separate contract per lot (c) separate contract per item
- TERM OF PAYMENT: **CHARGED ACCOUNT**, unless specified. 30-60 days from the receipt of Statement of Account / Billing.
- LIQUIDATED DAMAGES: **One-Tenth Of One Percent (0.001) of the cost of the unperformed portion of the contract for every day of delay.** Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the DSWD FOV **may rescind or terminate the contract**, without prejudice to other courses of action and remedies available under the circumstances.
- The Supplier/Contractor acknowledges and agrees that any acts falling under section 65 (Offenses and Penalties) and Section 69 (Imposition of Administrative Penalties and Blacklisting) of the Implementing Rules and Regulations (IRR) of Republic Act No. 9184 (Government Procurement Reform Act), as well as other relevant procurement laws and regulations, shall subject the Supplier/Contractor to blacklisting, administrative, civil, and/or criminal liabilities in accordance with applicable laws and regulations.

8. Required documents to submit:

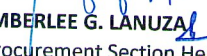
- PhilGEPS Certification Number
- Valid Mayor's or Business Permit
- Latest Income Tax Return

9. As a condition for AWARD, you will be required to submit the following documents:

- Omnibus Sworn Statement**
- _____

10. For any clarifications, you may contact the BAC Secretariat through procurement.tos@dswd.gov.ph or 0910-017-0818

11. Submit your quotation duly signed by you or your duly authorized representative not later than the deadline on March 3, 2025, 12:00PM.


KIMBERLEE G. LANUZA
 AO II/Procurement Section Head


BILLWARD M. PALOMA
 Signature Over Printed Name of Canvasser

 Signature Over Printed Name of Bidder