

**REQUEST FOR QUOTATION**

Company Name: \_\_\_\_\_  
 Company Address: \_\_\_\_\_  
 Contact No.: \_\_\_\_\_  
 PhilGEPS Certificate No.: \_\_\_\_\_

P.R. No. F 2504-0206  
 Date: April 11, 2025  
 Mode of Procurement: Small Value Procurement (53.9)  
 TIN: \_\_\_\_\_

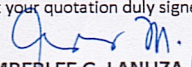
Please quote your lowest government price for the following item(s) specified below. Check/tick the "COMPLY" box if bidder complies with the specifications. A quotation containing unchecked/unticked "COMPLY" boxes would be automatically rated as "FAILED".

ITEM NO.	QTY.	UNIT	ITEM DESCRIPTION AND SPECIFICATIONS	Kindly CHECK to signify compliance to the specs.	UNIT COST	TOTAL COST
			<b>CATERING SERVICE FOR THE DSWD FO V ANNIVERSARY CELEBRATION ON MAY 9, 2025</b>			
			Venue: Legazpi City			
			May 9, 2025			
	200	pax	AM Snack	<input type="checkbox"/> Comply		
			Snack, Plated Mode of serving	<input type="checkbox"/> Comply		
			With canned or bottled beverages	<input type="checkbox"/> Comply		
	200	pax	Lunch	<input type="checkbox"/> Comply		
			Menu to be provided by caterer	<input type="checkbox"/> Comply		
			Rice, 2 viands (chicken/pork, vegetables w/ dessert)	<input type="checkbox"/> Comply		
			Assisted buffet	<input type="checkbox"/> Comply		
			With inclusion of finger foods before meals are served	<input type="checkbox"/> Comply		
	550	pax	Merienda Cena	<input type="checkbox"/> Comply		
			Menu to be provided by the caterer	<input type="checkbox"/> Comply		
			Rice, 2 viands (chicken/pork, vegetable, with desserts)	<input type="checkbox"/> Comply		
			Assisted buffet	<input type="checkbox"/> Comply		
			With inclusion of finger foods before meals	<input type="checkbox"/> Comply		
			*Free flowing purified water, coffee with cream & sugar			
Page 1 of 1						
<b>Approved Budget for the Contract:</b>					<b>PHP 330,000.00</b>	

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**IMPORTANT REMINDERS:**

- Price quotation/s must be valid for a period of 30 days from the date of submission.
- DELIVERY PERIOD: As specified in the contract.**
- PLACE OF DELIVERY: Legazpi City, Albay.**
- The project shall be AWARDED:**  (a) as one contract  (b) separate contract per lot  (c) separate contract per item
- TERM OF PAYMENT: CHARGED ACCOUNT**, unless specified. 30-60 days from the receipt of Statement of Account / Billing.
- LIQUIDATED DAMAGES: One-Tenth Of One Percent (0.001) of the cost of the unperformed portion of the contract for every day of delay.** Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the DSWD FOV **may rescind or terminate the contract**, without prejudice to other courses of action and remedies available under the circumstances.
- The Supplier/Contractor acknowledges and agreed that any acts falling under section 65 (Offenses and Penalties) and Section 69 (Imposition of Administrative Penalties and Blacklisting) of the Implementating Rules and Regulations (IRR) of Republic Act No. 9184 (Government Procurement Reform Act), as well as other relevant procurement laws and regulations, shall subject the Supplier/Contractor to blacklisting, administrative, civil, and/or criminal liabilities in accordance with applicable laws and regulations.
- Required documents to submit:
  - PhilGEPS Certification Number
  - Valid Mayor's or Business Permit
  - Latest Income Tax Return
- As a condition for AWARD, you will be required to submit the following documents:
  - Omnibus Sworn Statement
  - \_\_\_\_\_
- For any clarifications, you may contact the BAC Secretariat through **procurement.fo5@dswd.gov.ph** or **0910-017-0818**
- Submit your quotation duly signed by you or your duly authorized representative not later that the deadline on **APR 15 2025, 12:00PM**

  
**KIMBERLEE G. LANUZA**  
 AO II/Procurement Section Head

\_\_\_\_\_  
 Signature Over Printed Name of Canvasser

\_\_\_\_\_  
 Signature Over Printed Name of Bidder