DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT FIELD OFFICE V

Regional Center Site, Rawis, Legazpi City, Albay

REQUEST FOR QUOTATION

Company Name: _____

Company Address: _____

Contact No.: _____

PhilGEPS Certificate No.: _____

P.R. No. NF 2502-0134

Date: February 27, 2025

Mode of Procurement: Small Value Procurement (53.9)

TIN: _____

*Please quote your lowest government price for the following item(s) specified below. Check/tick the "**COMPLY**" box if bidder complies with the specifications. A quotation containing unchecked/unticked "**COMPLY**" boxes would be automatically rated as "**FAILED**".*

ITEM NO.	QTY.	UNIT	ITEM DESCRIPTION AND SPECIFICATIONS	Kindly CHECK to signify compliance to the specs.	UNIT COST	TOTAL COST
	1	Lot	**SUPPLY, FABRICATION AND DELIVERY OF FURNITURE AND FURNISHING AND INTERIOR FIT-OUT FOR THE SOCIAL MARKETING UNIT MEDIA ROOM AT DSWD FO V-RAWIS, LEGAZPI CITY**	☐ Comply		
			Please refer to the attached detailed cost estimate for the detailed requirement of the project, Terms of Reference, Drawings, Bill of Quantities			
			To submit with this RFQ(in support of the quotation)			
			1.) Bill of Quantities			
			2.) Detailed Estimate Form			
			3.) Summary sheet indicating the unit prices of construction materials, labor rates and equipment rental used in coming up with the bid			
			4.) Cash flow by quarter			
			Page 1 of 1			
			Approved Budget for the Contract: PHP 620,609.06			

IMPORTANT REMINDERS:

1. Price quotation/s must be valid for a period of 30 days from the date of submission.
2. **DELIVERY PERIOD:** Project execution shall commence within fifteen (15) calendar days from the receipt of PO.
3. **PLACE OF DELIVERY: As specified in the contract.**
4. **The project shall be AWARDED:** ☑ (a) as one contract ☐ (b) separate contract per lot ☐ (c) separate contract per item
5. TERM OF PAYMENT: **CHARGED ACCOUNT**, unless specified. 30-60 days from the receipt of Statement of Account / Billing.
6. LIQUIDATED DAMAGES: **One-Tenth Of One Percent (0.001) of the cost of the unperformed portion of the contract for every day of delay.** Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the DSWD FOV **may rescind or terminate the contract,** without prejudice to other courses of action and remedies available under the circumstances.
7. The Supplier/Contractor acknowledges and agreed that any acts falling under section 65 (Offenses and Penalties) and Section 69 (Imposition of Administrative Penalties and Blacklisting) of the Implementating Rules and Regulations (IRR) of Republic Act No. 9184 (Government Procurement Reform Act), as well as other relavant procurement laws and regulations, shall subject the Supplier/Contractor to blacklisting, administrative, civil, and/or criminal liabilities in accordance with applicable laws and regulations.
8. Required documents to submit:
   a. PhilGEPS Certification Number b. Valid Mayor's or Business Permit c. Latest Income Tax Return d.) PCAB License
9. As a condition for AWARD, you will be required to submit the following documents:
   a. Omnibus Sworn Statement b. _____
10. For any clarifications, you may contact the BAC Secretariat through **procurement.fo5@dswd.gov.ph or 0910-017-0818**
11. Submit your quotation duly signed by you or your duly authorized representative not later that the deadline on MAR 17 2025, 1:30 PM.

KIMBERLEE G. LANUZA
AO II/Procurement Section Head

_____
Signature Over Printed Name of Canvasser

_____
Signature Over Printed Name of Bidder