

**DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT FIELD OFFICE V**  
 Regional Center Site, Rawis, Legazpi City, Albay  
**REQUEST FOR QUOTATION**

Company Name: \_\_\_\_\_  
 Company Address: \_\_\_\_\_  
 Contact No.: \_\_\_\_\_  
 PhilGEPS Certificate No.: \_\_\_\_\_

P.R. No. NF 2504-0270  
 Date: April 10, 2025  
 Mode of Procurement: Small Value Procurement (53.9)  
 TIN: \_\_\_\_\_

Please quote your lowest government price for the following item(s) specified below. Check/tick the "COMPLY" box if bidder complies with the specifications. A quotation containing unchecked/unticked "COMPLY" boxes would be automatically rated as "FAILED".

ITEM NO.	QTY.	UNIT	ITEM DESCRIPTION AND SPECIFICATIONS	Kindly CHECK to signify compliance to the specs.	UNIT COST	TOTAL COST
			<b>SUPPLY, DELIVERY AND INSTALLATION OF AIRCONDITIONING UNITS IN DSWD COMPLEX, NASISI LIGAO CITY</b>			
	7	Set	Split Type, Inverter, Wall Mounted Air Conditioning Unit	<input type="checkbox"/> Comply		
			<b>Specifications:</b>			
			A.) 2.0 HP	<input type="checkbox"/> Comply		
			B.) Indoor Power Source, with AC cord and Plug	<input type="checkbox"/> Comply		
			C.) Condenser and Evaporator Coils must be preferably made up of copper material	<input type="checkbox"/> Comply		
			<b>Installation Inclusions:</b>			
			A.) 1st 10 feet Refrigerator Piping (Copper Tubes, Rubber Insulation for High Side and Low Side Pipes, Communication Wires, Polyethylene Tape, Fittings and other consumable materials), Unit Brackets for Indoor and Outdoor Unit, PVC Drain Pipe	<input type="checkbox"/> Comply		
			B.) Testing and Commissioning	<input type="checkbox"/> Comply		
	20	Feet	Excess Piping per foot (Copper Tubes, Rubber insulation for High Side and Low Side Pipes, Communication Wires, Polyethylene Tape, Fittings and other consumable materials)	<input type="checkbox"/> Comply		
	1	Lot	Dismantling of Defective 2.5 HP, Split Type, Wall Mounted Air Conditioning Unit (Indoor and Outdoor)	<input type="checkbox"/> Comply		
			<b>Note:</b>			
			A.) Energy Star Rating must be at least 4 stars	<input type="checkbox"/> Comply		
			B.) Issuance of Warranty Certificate for Units	<input type="checkbox"/> Comply		
			<i>Page 1 of 1</i>			
			<b>Approved Budget for the Contract:</b>		<b>PHP 347,000.00</b>	

**IMPORTANT REMINDERS:**

- Price quotation/s must be valid for a period of 30 days from the date of submission.
- DELIVERY PERIOD: 30 calendar days from receipt of Purchase Order**
- PLACE OF DELIVERY: Nasisi, Ligao City, Albay.**
- The project shall be AWARDED:**  (a) as one contract  (b) separate contract per lot  (c) separate contract per item
- TERM OF PAYMENT: CHARGED ACCOUNT**, unless specified. 30-60 days from the receipt of Statement of Account / Billing.
- LIQUIDATED DAMAGES: One-Tenth Of One Percent (0.001) of the cost of the unperformed portion of the contract for every day of delay.** Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the DSWD FOV **may rescind or terminate the contract**, without prejudice to other courses of action and remedies available under the circumstances.
- The Supplier/Contractor acknowledges and agreed that any acts falling under section 65 (Offenses and Penalties) and Section 69 (Imposition of Administrative Penalties and Blacklisting) of the Implementing Rules and Regulations (IRR) of Republic Act No. 9184 (Government Procurement Reform Act), as well as other relevant procurement laws and regulations, shall subject the Supplier/Contractor to blacklisting, administrative, civil, and/or criminal liabilities in accordance with applicable laws and regulations.
- Required documents to submit:
  - PhilGEPS Certification Number
  - Valid Mayor's or Business Permit
  - Latest Income Tax Return
- As a condition for AWARD, you will be required to submit the following documents:
  - Omnibus Sworn Statement
  - \_\_\_\_\_
- For any clarifications, you may contact the BAC Secretariat through [procurement.fo5@dswd.gov.ph](mailto:procurement.fo5@dswd.gov.ph) or 0910-017-0818
- Submit your quotation duly signed by you or your duly authorized representative not later that the deadline on APR 16 2025, 11:00AM

  
**KIMBERLEE G. LANUZA**  
 AO II/Procurement Section Head

\_\_\_\_\_  
 Signature Over Printed Name of Canvasser

\_\_\_\_\_  
 Signature Over Printed Name of Bidder