

# ANNUAL PROCUREMENT PLAN CY 2019

Office/Bureau/Service/Unit/Project: **DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT**  
 Region: **FIELD OFFICE NO. V**  
 Address: **Magnolia St. PBN Buragus, Legazpi City**

Designated Supply Officer (DSO): **JUDEX DONNEL G. LLAMOSO**  
 Position: **Head, Property and Supply Section**  
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Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Estimated Budget (Php)				Remarks (brief description of Program/Project)				
				Advertisement/ Posting of IB/REI	Submission/ Opening of Bids	Notice of Award	Contract Signing					
PART I. AVAILABLE AT PROCUREMENT SERVICE STORES												
	Pesticides or Pest Repellents	various Divisions	Agency to Agency	n/a	n/a	n/a	n/a	GOP	44,284.32	44,284.32		Consolidated requirement of various divisions/ units/ sections of the Field Office
	Solvents	various Divisions	Agency to Agency	n/a	n/a	n/a	n/a	GOP	119,372.29	119,372.29		
	Color Compounds and Dispersions	various Divisions	Agency to Agency	n/a	n/a	n/a	n/a	GOP	7,723.47	7,723.47		
	Films	various Divisions	Agency to Agency	n/a	n/a	n/a	n/a	GOP	10,293.35	10,293.35		
	Paper Materials and Products	various Divisions	Agency to Agency	n/a	n/a	n/a	n/a	GOP	2,503,548.81	2,503,548.81		
	Batteries and Cells and Accessories	various Divisions	Agency to Agency	n/a	n/a	n/a	n/a	GOP	14,621.80	14,621.80		
	Manufacturing Components and Supplies	various Divisions	Agency to Agency	n/a	n/a	n/a	n/a	GOP	173,686.00	173,686.00		
	Heating and Ventilation and Air Circulation	various Divisions	Agency to Agency	n/a	n/a	n/a	n/a	GOP	61,737.94	61,737.94		
	Measuring and Observing and Testing Equipment	various Divisions	Agency to Agency	n/a	n/a	n/a	n/a	GOP	4,563.99	4,563.99		
	Cleaning Equipment and Supplies	various Divisions	Agency to Agency	n/a	n/a	n/a	n/a	GOP	245,920.26	245,920.26		
	Information and Communication Technology (ICT) Equipment and Devices and Accessories	various Divisions	Agency to Agency	n/a	n/a	n/a	n/a	GOP	379,865.82	379,865.82		
	Office Equipment and Accessories and Supplies	various Divisions	Agency to Agency	n/a	n/a	n/a	n/a	GOP	942,010.57	942,010.57		
	Printer or Facsimile or Photocopier Supplies	various Divisions	Agency to Agency	n/a	n/a	n/a	n/a	GOP	2,152,602.10	2,152,602.10		
	Audio and Visual Equipment and Supplies	various Divisions	Agency to Agency	n/a	n/a	n/a	n/a	GOP	115,992.00	115,992.00		
	Flag or Accessories	various Divisions	Agency to Agency	n/a	n/a	n/a	n/a	GOP	6,962.76	6,962.76		
	Printed Publications	various Divisions	Agency to Agency	n/a	n/a	n/a	n/a	GOP	96.12	96.12		
	Fire Fighting Equipment	various Divisions	Agency to Agency	n/a	n/a	n/a	n/a	GOP	25,920.00	25,920.00		
	Consumer Electronics	various Divisions	Agency to Agency	n/a	n/a	n/a	n/a	GOP	49,635.33	49,635.33		
	Furniture and Furnishings	various Divisions	Agency to Agency	n/a	n/a	n/a	n/a	GOP	71,172.00	71,172.00		
	Arts and Crafts Equipment and Accessories and Supplies	various Divisions	Agency to Agency	n/a	n/a	n/a	n/a	GOP	362,372.37	362,372.37		



									Estimated Budget (PAP)			Remarks (brief description of Program/Project)
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	Passenger Air Transportation	various Divisions	Agency to Agency	n/a	n/a	n/a	n/a	GOP	780,000.00	780,000.00		
PART II: OTHER ITEMS NOT AVAILABLE AT PS BUT REGULARLY PURCHASED FROM OTHER SOURCES												
	Common Electrical Supplies	various Divisions	Shopping	March, 2019	March, 2019	March, 2019	March, 2019	GOP	35,030.00	35,030.00		
	Common Office Equipment	various Divisions	Shopping	May, 2019	May, 2019	May, 2019	May, 2019	GOP	88,000.00	88,000.00		
	Common Janitorial Supplies	various Divisions	Shopping	March, 2019	March, 2019	March, 2019	March, 2019	GOP	68,002.78	68,002.78		
	Office Equipment and Accessories	various Divisions	Shopping	May, 2019	May, 2019	May, 2019	May, 2019	GOP	444,290.12	444,290.12		
	Office Supplies	various Divisions	Shopping	March, 2019	March, 2019	March, 2019	March, 2019	GOP	188,159.75	188,159.75		
	Photographic or filming or video equipment	various Divisions	Shopping	July, 2019	July, 2019	July, 2019	July, 2019	GOP	22,000.00	22,000.00		
	Cleaning Equipment and Supplies	various Divisions	Shopping	March, 2019	March, 2019	March, 2019	March, 2019	GOP	198,380.00	198,380.00		
	Paper Materials and Products	various Divisions	Shopping	March, 2019	March, 2019	March, 2019	March, 2019	GOP	114,260.00	114,260.00		
	Lighting and fixtures and accessories	various Divisions	Shopping	May, 2019	May, 2019	May, 2019	May, 2019	GOP	79,512.51	79,512.51		
	Common ICT Equipment	various Divisions	Shopping	May, 2019	May, 2019	May, 2019	May, 2019	GOP	411,500.00	411,500.00		
	Consumables	various Divisions	Public Bidding	March, 2019	March, 2019	March, 2019	March, 2019	GOP	5,543,360.00	5,543,360.00		
	Other Categories	various Divisions	Shopping	May, 2019	May, 2019	May, 2019	May, 2019	GOP	39,750.00	39,750.00		
	ASSISTIVE DEVICE FOR PWDS	Protective Services Division	Shopping	May, 2019	May, 2019	May, 2019	June, 2019	GOP	190,000.00	190,000.00		
	BEDDINGS, CURTAINS, LINENS AND ACCESSORIES	RSCC, RRCY, Haven	Shopping	January & July 2019	January & July 2019	January & July 2019	January & July 2019	GOP	378,504.60	378,504.60		
	CLOTHING SUPPLIES	RSCC, RRCY, Haven	Shopping	January & July 2019	January & July 2019	January & July 2019	January & July 2019	GOP	672,941.08	672,941.08		
	TOILETRIES FOR RESIDENTS	Centers & Inst	Shopping	January & July 2019	January & July 2019	January & July 2019	January & July 2019	GOP	166,322.52	166,322.52		
	COMMUNICATION SUPPLIES	DRMD, Centers & Inst.	Shopping	January & July 2019	January & July 2019	January & July 2019	January & July 2019	GOP	132,640.00	132,640.00		
	DRINKING WATER FOR CLIENTS & STAFF	Kalahi, Centers & Inst	NP-SVP	January, 2019	January, 2019	January, 2019	January, 2019	GOP	139,170.00	139,170.00		
FOOD & OTHER GROCERY ITEMS:												
	Stockpile for Disaster	DRMD	Public Bidding	May, 2019	May, 2019	May, 2019	June, 2019	GOP	64,480,000.00	64,480,000.00		Goods for stockpile
	Food Consumption for Clients	RSCC	Shopping	January & July 2019	January & July 2019	January & July 2019	January & July 2019	GOP	1,186,760.00	1,186,760.00		Consumption of residents for the whole year
		RSCC	Shopping	January, April, July, October 2019	January, April, July, October 2019	January, April, July, October 2019	January, April, July, October 2019	GOP	384,000.00	384,000.00		Regular consumption of residents. Wet market purchase
		RRCY	Shopping	January & July 2019	January & July 2019	January & July 2019	January & July 2019	GOP	736,150.48	736,150.48		Consumption of residents for the whole year
		RRCY	Shopping	January, April, July, October 2019	January, April, July, October 2019	January, April, July, October 2019	January, April, July, October 2019	GOP	1,748,000.00	1,748,000.00		Regular consumption of residents. Wet market purchase



Code (FAP)	Procurement Program/Project	PMO/End User	Mode of Procurement	Advertisement	Submission	Notice of Award	Contract Signing	Source of Funds	Estimated Budget (PHP)			Remarks
				Posting of IB/EI	Opening of Bids				Total	MOOE	CO	
		HAVEN	Shopping	January & July 2019	January & July 2019	January & July 2019	January & July 2019	GOP	845,137.36	845,137.36		Consumption of residents for the whole year
		HAVEN	Shopping	January, April, July, October 2019	January, April, July, October 2019	January, April, July, October 2019	January, April, July, October 2019	GOP	624,000.00	624,000.00		Regular consumption of residents. Wet market purchase
	FUEL, LUBRICANTS, AND OTHER VEHICLE SUPPLIES	DRMD, Centers & Inst.	Shopping	Feb., 2019	Feb., 2019	Feb., 2019	Feb., 2019	GOP	240,000.00	240,000.00		
	GARDENING TOOLS	Centers & Inst	Shopping	March, 2019	March, 2019	March, 2019	March, 2019	GOP	66,420.20	66,420.20		
GENERAL SERVICES:												
	Hiring of Technical Service Provider	KC-NCDP	Shopping	n/a	January, 2019	January, 2019	January, 2019	WB	12,684,283.92	12,684,283.92		
	-other services	admin & centers	NP-SVP	March, 2019	March, 2019	March, 2019	March, 2019	GOP	840,000.00	840,000.00		
	HARDWARE SUPPLIES	Centers & Inst	Shopping	March, 2019	March, 2019	March, 2019	March, 2019	GOP	11,640.00	11,640.00		
	JANITORIAL SERVICES	Kalibh, Centers & Inst, admin	Public Bidding	January, 2019	January, 2019	January, 2019	January, 2019	GOP	1,412,522.93	1,412,522.93		
	KITCHEN SUPPLIES, UTENSILS AND TABLEWARES	Centers & Inst	Shopping	January, 2019	January, 2019	January, 2019	January, 2019	GOP	713,883.00	713,883.00		
	MEDICAL SUPPLIES	Centers & Inst	Shopping	Feb., 2019	January & July 2019	January & July 2019	January & July 2019	GOP	820,672.54	820,672.54		
	NURSERY ITEMS & ACCESSORIES	RSCC	Shopping	Feb., 2019	Feb., 2019	Feb., 2019	Feb., 2019	GOP	228,270.00	228,270.00		necessary equipments to be used during disaster operations
	EQUIPMENT AND ACCESSORIES	drmd	Public Bidding	March, 2019	March, 2019	March, 2019	March, 2019	GOP	7,875,400.00	7,875,400.00		
		Centers & Inst	Shopping	January, 2019	January, 2019	January, 2019	January, 2019	GOP	457,680.00	457,680.00		
	PRINTING & BINDING	various Divisions	NP-SVP	July, 2019	July, 2019	July, 2019	July, 2019	GOP	671,800.00	671,800.00		Consolidated requirement of the various divisions
	PRODUCTION OF ADVOCACY MATERIALS	4ps, drmd, protective	NP-SVP	June, 2019	June, 2019	June, 2019	June, 2019	GOP	1,325,500.00	1,325,500.00		Consolidated requirement of the various divisions
		KC-NCDP	Shopping	n/a	March, 2019	March, 2019	March, 2019	WB	325,000.00	325,000.00		
	RENTAL OF OFFICE SPACE, WAREHOUSE	Promotive Division, DRMD	Lease of Real Estate & Venue	January, 2019	January, 2019	January, 2019	January, 2019	GOP	4,578,192.00	4,578,192.00		
		KC-NCDP	Shopping	January, 2019	January, 2019	January, 2019	January, 2019	WB	2,160,000.00	2,160,000.00		
	VEHICLE REPAIR, MAINTENANCE, PARTS & ACCESSORIES	Promotive Division, admin, centers & Inst	Direct Contracting	n/a	n/a	n/a	n/a	CAA	668,000.00	668,000.00		
		KC-NCDP	Shopping	n/a	January, April, July, October 2019	January, April, July, October 2019	January, April, July, October 2019	WB	1,260,000.00	1,260,000.00		



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									Total	MOOE	CO	
	REPAIR OF OFFICE EQUIPMENT	4Ps, Kaluh, centers, admin	NP-SVP	March, 2019	March, 2019	March, 2019	March, 2019	GOP	443,000.00	443,000.00		
	REPAIR, IMPROVEMENT AND MAINTENANCE OF FACILITIES	admin & centers	Public Bidding	April, 2019	April, 2019	April, 2019	April, 2019	GOP	14,880,000.00	14,880,000.00		
	REPAIR OF FURNITURE & FIXTURE	RCY	NP-SVP	April, 2019	April, 2019	April, 2019	April, 2019	GOP	10,000.00	10,000.00		
	SCHOOL SUPPLIES	Centers & Inst	Shopping	May, 2019	May, 2019	May, 2019	May, 2019	GOP	89,328.84	89,328.84		for use of residents/clients
	THERAPEUTIC, RECREATIONAL & PRODUCTIVITY MATERIALS	Centers & Inst	Shopping	April, 2019	April, 2019	April, 2019	April, 2019	GOP	74,720.00	74,720.00		
TRAININGS/ MEETINGS/ ORIENTATION/ SEMINARS:												
	Catering Services for various activities of the Pantawid Pamilyang Pilipino Program	4Ps	NP-SVP	January to July 2019	January to July 2019	January to July 2019	January to July 2019	GOP	1,759,850.00	1,759,850.00		Consolidated activities of the Program
	Board & Lodging for various activities of the Pantawid Pamilyang Pilipino Program	4Ps	Public Bidding/ Lease of Venue	January to July 2019	January to July 2019	January to July 2019	January to July 2019	GOP	4,209,325.00	4,209,325.00		Consolidated activities of the Program
	Catering Services for various activities of the Disaster Response Division	DRMD	NP-SVP	January to July 2019	January to July 2019	January to July 2019	January to July 2019	GOP	431,550.00	431,550.00		Consolidated activities of the division
	Board & lodging for various activities of the Disaster Response Division	DRMD	Public Bidding/ Lease of Venue	January to July 2019	January to July 2019	January to July 2019	January to July 2019	GOP	4,509,200.00	4,509,200.00		Consolidated activities of the division
	Various activities of LISTAHANAN	Listahanan	NP-SVP	January to July 2019	January to July 2019	January to July 2019	January to July 2019	GOP	491,700.00	491,700.00		Consolidated activities of the division
	Various activities of CONVERGENCE	convergence	NP-SVP	January to July 2019	January to July 2019	January to July 2019	January to July 2019	GOP	705,400.00	705,400.00		Consolidated activities of the division
	Various activities of SUSTAINABLE LIVELIHOOD PROGRAM	SLP	NP-SVP	January to July 2019	January to July 2019	January to July 2019	January to July 2019	GOP	1,651,350.00	1,651,350.00		Consolidated activities of the division
	Various activities of KALAHI-CIDSS	KCNCDDP	Shopping	n/a	January to July 2019	January to July 2019	January to July 2019	WB	48,971,009.51	48,971,009.51		Consolidated activities of the division
	Various activities of PROTECTIVE SERVICES DIVISION	Protective Services Division	Lease of Real Estate & Venue	January to July 2019	January to July 2019	January to July 2019	January to July 2019	GOP	6,889,000.00	6,889,000.00		Consolidated activities of the division
	Various activities of RSCC	RSCC	NP-SVP	January to July 2019	January to July 2019	January to July 2019	January to July 2019	GOP	633,100.00	633,100.00		Consolidated activities of the division



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									Total	MOOE	CO	
	Various activities of ADMIN DIVISION	ADMIN DIV	NP-SVP	January to July 2019	January to July 2019	January to July 2019	January to July 2019	GOP	58,000.00	58,000.00		Consolidated activities of the division
	Various activities of CAPACITY BUILDING SECTION	CRU	NP-SVP	January to July 2019	January to July 2019	January to July 2019	January to July 2019	GOP	613,500.00	613,500.00		Consolidated activities of the division
	Various activities of STANDARDS UNIT	STANDARDS	Lease of Real Estate & Venue	January to July 2019	January to July 2019	January to July 2019	January to July 2019	GOP	1,411,020.00	1,411,020.00		Consolidated activities of the division
	Various activities of RJWMC	RJWMC	Lease of Real Estate & Venue	January to July 2019	January to July 2019	January to July 2019	January to July 2019	GOP	3,172,000.00	3,172,000.00		Consolidated activities of the division
	Various activities of HAVEN	HAVEN	NP-SVP	January to July 2019	January to July 2019	January to July 2019	January to July 2019	GOP	794,730.00	794,730.00		Consolidated activities of the division
	Various activities of RRCY	RRCY	NP-SVP	January to July 2019	January to July 2019	January to July 2019	January to July 2019	GOP	1,743,952.00	1,743,952.00		Consolidated activities of the division
	Various activities of CENTER BASED UTILITIES	CENTER	NP-SVP	January to July 2019	January to July 2019	January to July 2019	January to July 2019	GOP	250,800.00	250,800.00		Consolidated activities of the division
		Various division	direct contracting	n/a	n/a	n/a	n/a	GOP	2,491,864.96	2,491,864.96		
		KC-NCDDP	Shopping	n/a	January, 2019	January, 2019	February, 2019	WB	1,485,600.00	1,485,600.00		
	VEHICLE RENTAL	dmnd, qps	NP-SVP	January, April, July, October 2019	January, April, July, October 2019	January, April, July, October 2019	January, April, July, October 2019	GOP	267,000.00	267,000.00		
	PURCHASE OF VEHICLE	dmnd	Public Bidding	May, 2019	May, 2019	May, 2019	June, 2019	GOP	4,500,000.00	4,500,000.00		Wing Van for use during disaster operations
	FOOTWEAR ITEMS	Centers & Inst	Shopping	January & May 2019	January & May 2019	January & May 2019	January & May 2019	GOP	244,050.00	244,050.00		for use of residents/clients
PURCHASE OF NFA RICE:												
	-Rice for Stockpile	dmnd	Agency to Agency	n/a	n/a	n/a	n/a	GOP	27,200,000.00	27,200,000.00		
	-For consumption of residents	Centers & Inst	Agency to Agency	n/a	n/a	n/a	n/a	GOP	512,800.00	512,800.00		
	VEHICLE PARTS & ACCESSORIES	Centers & Inst	Shopping	January to July 2019	January to July 2019	January to July 2019	January to July 2019	GOP	466,280.00	466,280.00		
	PURCHASE OF DISASTER KITS	DRMD	Public Bidding	May, 2019	May, 2019	May, 2019	June, 2019	GOP	14,760,000.00	14,760,000.00		
GRAND TOTAL									277,589,858.46	273,099,858.46	4,500,000.00	

Prepared by:

MARIA CORAZON A. PITERO  
SWO V/BAC Chairperson

Subject to Availability of Fun

MA. CARMEN T. TAYAM  
AO IV/Budget Officer

Approved By:

ARNEL B. GARCIA, CESO II  
Regional Director