

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT

Field Office No. V

Magnolia St. PBN Buraguis, Legazpi City

Date : 27 November 2015

MEMORANDUM

FOR : ALL CONCERNED

SUBJECT: VACANT POSITIONS AT DSWD FIELD OFFICE NO. V

We wish to inform you that the Department of Social Welfare and Development FO V, Legazpi City has a vacant position on **MEMORANDUM OF AGREEMENT STATUS** under Convergence:

ONE (1) SOCIAL WELFARE OFFICER II, SG 15 (Php24,887.00)

Education: Bachelor's degree in Social Work
Experience: One (1) year relevant experience
Training: Four (4) hours relevant training
Eligibility: RA 1080 (Social Worker)

ONE (1) ADMINISTRATIVE ASSISTANT III, SG 9 (Php16,051.00)

Education: Completion of two (2) years studies in college
Experience: One (1) year of relevant experience
Training: Four (4) hours of relevant training

Qualified and interested applicants may submit all of the following documents on or before **December 10, 2015.**

1. Application letter
2. Comprehensive resume with 2 x 2 ID picture;

Request for extension of submission and application with incomplete documents will not be entertained.


ARNEL B. GARCIA, CESO II
Regional Director

ABG//LRR/janet

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT

Field Office No. V

Magnolia St. PBN Buraguis, Legazpi City

Date : **27 November 2015**

MEMORANDUM

FOR : **ALL CONCERNED**

SUBJECT: **VACANT POSITIONS AT DSWD FIELD OFFICE NO. V**

We wish to inform you that the Department of Social Welfare and Development FO V, Legazpi City has a vacant position on **MEMORANDUM OF AGREEMENT STATUS** under **Sustainable Livelihood Program (SLP)**:

ONE (1) ADMINISTRATIVE ASSISTANT II, SG 8 (Php14,931.00)

Education: Completion of two (2) years studies in college
Experience: One (1) year of relevant experience
Training: Four (4) hours of relevant training
Assignment: **DSWD Field Office No. V, Budget Section**

Qualified and interested applicants may submit all of the following documents on or before **December 10, 2015**.

1. Application letter
2. Comprehensive resume with 2 x 2 ID picture;

Request for extension of submission and application with incomplete documents will not be entertained.


ARNEL B. GARCIA, CESO II
Regional Director

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DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
Field Office No. V
Magnolia St. PBN Buraguis, Legazpi City

Date : 27 November 2015

MEMORANDUM

FOR : ALL CONCERNED

SUBJECT: VACANT POSITIONS AT DSWD FIELD OFFICE NO. V

We wish to inform you that the Department of Social Welfare and Development FO V, Legazpi City has a vacant position on **MEMORANDUM OF AGREEMENT STATUS** under **Bottom Up Budgeting (BUB) Project**:

TWO (2) SOCIAL WELFARE OFFICER II, SG 15 (Php24,887.00)

Education: Bachelor's degree in Social Work
Experience: One (1) year relevant experience
Training: Four (4) hours relevant training
Eligibility: RA 1080 (Social Worker)

Qualified and interested applicants may submit all of the following documents on or before **December 10, 2015.**

3. Application letter
4. Comprehensive resume with 2 x 2 ID picture;

Request for extension of submission and application with incomplete documents will not be entertained.


ARNEL B. GARCIA, CESO II
Regional Director

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